

DIPĀTTAMENTON MINANEHAN TĀNO' (Department of Land Management)

A Report to the Citizens of Guam Fiscal Year 2014



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Our Mission

- ◆ To maintain and effectively manage the destiny of all public lands considering the social and economic factors;
- ◆ To ensure an effective management regulation and control of developments determined to be the best public interest for its continued social and economic welfare;
- ◆ To operate with positive and dynamic philosophy of working hard, following the law, and giving each customer a "WOW" experience;
- ◆ To automate and secure Geographic and Land Information Systems within the Department;
- ◆ To evaluate management services, effectiveness and recommend or initiate changes in policies, procedures and program requirements for improved departmental effectiveness and improve the department's productivity through enhanced procedures and initiatives;
- ◆ To ensure the Records Section adequately provides for the public demand for Certificates of Title and Abstract Research;
- ◆ To supervise the operation of the Department's legal mandates;
- ◆ To enhance customer service with improved performance standards;
- ◆ To implement and complete programs established by Public Laws affecting the Department; and
- ◆ To ensure security of Records and implement the automation and digitalization of the Department.



Goals and Objectives

To provide management functions and leadership to the department staff. To provide the tools and resources and training to accomplish directed and authorized programs, projects and services. To approve, direct and oversee the department's operations, fiscal and property accountability.

1. Provide general administrative and operational function of the department's programs.
2. Provide the department's financial resources towards accomplishment of directed and authorized programs.
3. Provide for facilities maintenance support.
4. Provide personnel support.
5. Provide fiscal and property accountability of the department's assets.
6. Obtain capital funding for the construction of a modern land records vault and library.
7. Provide the resources to update and keep current the recording indices.
8. Ensure that other fund sources are available for facility construction and upgrade.
9. Provide technological applications of systems that facilitate efficiency.

Survey Division

◆ **RETRACEMENT SURVEY MAP OF:**

1. SAGAN LINAHYAN W/IN TRACT 1113 (2 lots)
2. KOKO AND SIHEK FACILITIES, MUNICIPALITY OF MANGILAO
3. LOT 477, AGAT (SOUTHERN SPORTS COMPLEX)
4. LOT 5, BLK. 19, SANTA RITA
5. LOTS 55 & 56, TRACT 112, DEDEDO (ISLAND GIRL POWER)
6. LOT 2262-1-1, BARRIGADA (IDENTIFY 20 FT. RIGHT OF WAY) REQUESTED BY MAYOR/DPW
7. 32 FT. WIDE RIGHT OF WAY (LOT 354-4-R/W), INARAJAN
8. 20 FT. WIDE RIGHT OF WAY (LOT 2301, BAR RIGADA)
9. LOT 2, INARAJAN VILLAGE
(SENIOR CITIZENS CENTER)
10. BULL CART TRAIL W/IN LOT 10177, TAMUNING

◆ **LAND REGISTRATION:**

1. HAGATNA SHORELINE
2. LOT 10186, TAMUNING
3. LOT 271, UMATAC

◆ **TOPOGRAPHIC/AS-BUILT SURVEY:**

1. MT. ALUTOM/TURNER ROAD, PITI
2. 50 FT. RIGHT OF WAY – LOT 10148, DEDEDO

◆ **PARCELING/RESUBDIVISION SURVEY:**

1. LOT 470-R1, SANTA RITA (ANDERSON/CLTC)
2. AGRICULTURAL SUBDIVISION – TRACT 10123
(FORMERLY LOT 7128-REM, YIGO)
3. NIKKO HOTEL PROPERTY FOR HAZARD ALERT
WARNING SYSTEM

Planning Division

◆ **Zoning Administration**

1. Conditional Use Permit -- 7
2. Zone Changes - 13
3. Zone Variance - 5
4. Tentative Development Plan - 2
5. HPR - Final/Preliminary - 3
6. Summary Zone Change—13
7. Split Zone Change - 2
8. Minor Setback Variance 14
9. Subdivision Map Approval/Review - 3
10. GLUC Resolution - 1

◆ **Seashore Resource Management**

1. Seashore Applications - 1
2. Notice of Violations - 1

◆ **Zoning Compliance**

1. Variance Setback (Legal Nonconforming) - 53
2. Zoning Certification—127
3. Zoning Administration - 58

Land Administration Division

◆ **Public Land**

1. Public Land Inventory - Validation of 300 legal status of Land Ownership.
2. Land for the Landless Program - Review and update 386 unpaid accounts

◆ **Land Registration**

1. Initiated 1 land registration case

Records Division

◆ **Recording of Real Property**

1. Recorded Documents - 13,152

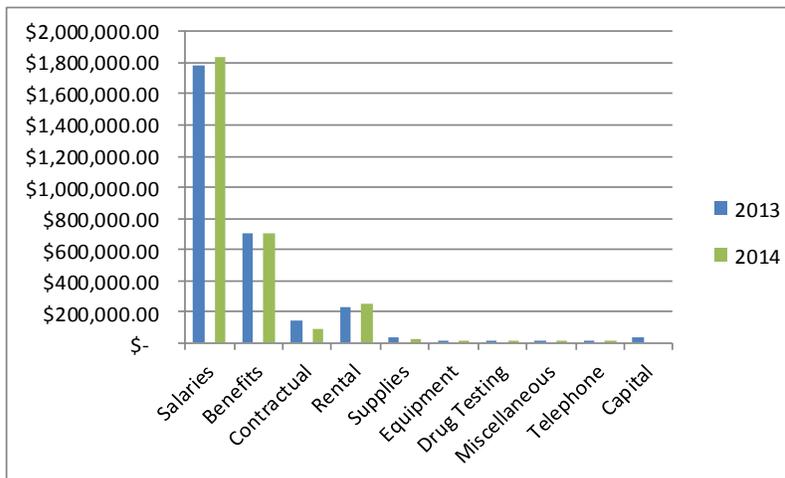
◆ **Certificate of Title Section**

1. Certificate of Title - 490

Land Survey Revolving Fund

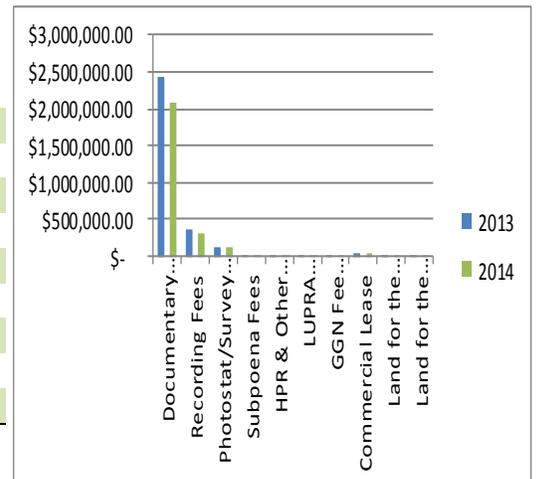
Expenditures

	<u>2013</u>	<u>2014</u>
Salaries	\$ 1,785,820.66	\$ 1,835,403.30
Benefits	\$ 704,091.96	\$ 701,285.56
Contractual	\$ 149,077.33	\$ 95,726.03
Rental	\$ 234,036.00	\$ 257,709.40
Supplies	\$ 38,168.63	\$ 24,526.84
Equipment	\$ 17,153.76	\$ 8,628.96
Drug Testing	\$ 40.00	\$ 240.00
Miscellaneous	\$ 2,300.00	\$ 4,267.60
Telephone	\$ 14,971.50	\$ 15,159.09
Capital	\$ 38,793.00	\$ -
TOTAL	\$ 2,984,452.84	\$ 2,942,946.78



Revenues

	<u>2013</u>	<u>2014</u>
Documentary Taxes	\$ 2,438,336.50	\$ 2,068,565.00
Recording Fees	\$ 360,778.00	\$ 320,925.25
Photostat/Survey/CT Copies	\$ 133,054.50	\$ 123,097.34
Subpoena Fees	\$ 40.00	\$ 417.50
HPR & Other App. Fee (11002429A)	\$ 3,940.20	\$ 3,813.50
LUPRA (110023316)	\$ 5,354.75	\$ 3,952.10
GGN Fee (110023337)	\$ 1,009.00	\$ 5,520.00
Commercial Lease	\$ 33,977.97	\$ 29,365.40
Land for the Landless- Interest	\$ 1,142.25	\$ 1,700.10
Land for the Landless- Principal	\$ 24,869.72	\$ 20,034.14
GRAND TOTAL COLLECTED	\$ 3,002,502.89	\$ 2,577,390.33



Future Challenges

The Department of Land Management (DLM) has accomplished many tasks within FY 2014 considering that at one point DLM was staffed with a little over one hundred personnel. At the conclusion of FY 2014 DLM staffing level was forty-six.

As the department continues to exercise prudent and cost-effective spending practices, it also faces the challenges and realization of seeing its information technology (IT) hardware equipment meeting its useful life expectancy. These hardware equipment comes at a price tag and is heavily relied upon to keep the department's automated network system continually operational with its land information data constantly made available for public access. With the continuing growth, more documents are being recorded on a daily basis which translates to data being inputted and scanned for use.

Furthermore, the availability of financial resources has been DLM's largest challenge. The result is, DLM being unable to recruit needed personnel to meet its mandates in the following areas:

- ◆ Land Administration Division
- ◆ Land Planning Division
- ◆ Land Records Division
- ◆ Land Survey Division

Without the additional personnel for the above divisions, DLM will continue experiencing delays fulfilling its numerous mandates effectuated by law. This will have an adverse affect on the day-to-day operations today and in the future. Then there's Advisory No. 9 that merged the Chamorro Land Trust Commission (CLTC) and Guam Ancestral Land Commission (GALC) under the management of DLM. While CLTC and GALC was merged the duplicate efforts and operational efficiency was to be realized in order to reduce redundancy. This also made it more of a challenge due in part to correcting inefficiencies discovered of the organizations practices of the past. Again, while CLTC and GALC were audited for FY 2014, they continue to face insurmountable challenges in approving rules and regulations to ensure the integrity of the Trust and Ancestral's Commissions are upheld.

The pending military build-up is another challenge that will greatly affect DLM. With the anticipation of many land transactions that will occur, our Land Planning Division is largely understaffed and faces influx Guam Land Use Commission applications. The process already saturated, tells you DLM will experience high demands to expedite GLUC applications as development begins. Construction of many buildings will inevitably place a high demand on the department staff. With the existing manpower level, we will continue striving to ensure the process is moved in a timely manner and preserve the integrity of the process.

Despite these manpower and budgetary constraints, the department is optimistic in its pursuit of using technology to advance its efforts to be more efficient and productive for our customers.

We Want to Hear from You

Did you find this report informative? Do you think we need more information added? If yes, please contact our office at 649-5263 or email us at d1m_do@d1m.guam.gov. Complete budgetary reports can be found on our website www.d1m.guam.gov