Chamorro Land Trust Commission

P.O. Box 2950 Hagåtña, Guam 96932 Phone: 475-4251 Fax: 477-8082

Felix P. Camacho
Governor of Guam

Kaleo S. Moylan
Lieutenant Governor of Guam

Thomas A. Elliott
Administrative Director

Commission Members

Delfin R. Damian, Jr.,
Chairman

Annie R. Perez
Commissioner

David J. Matanane
Commissioner

Oscar A. Calvo
Commissioner

SPECIAL BOARD MEETING AGENDA
Guam Ancestral Lands Commission Conference Room, Anigua
April 6, 2006; 4pm

I. CALL TO ORDER

II. APPROVAL OF MINUTES (~~January 4~~ Feb. 8, 2006) – minutes not approved on 4/6/06 mtg.

III. NEW BUSINESS
Geodetic Information System – GIS

IV. OLD BUSINESS
Office Relocation

V. PUBLIC COMMENTS

VI. EXECUTIVE SESSION

VII. NEXT MEETING DATE

VIII. ADJOURNMENT

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(Kumision Inangokkon Tano' Chamoru)

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COMMISSION MEETING MINUTES
Guam Ancestral Lands Commission Conference Room, Anigua
April 6, 2006

I. CALL TO ORDER

Meeting was called to order at 4:15pm by Chairman Delfin Damian. Present were Commissioner Annie Perez, Commissioner David Matanane, Commissioner Oscar Calvo and Administrative Director Thomas Elliott.

Chairman Delfin Damian stated that this is a special meeting and that it is actually a working meeting but we will entertain some input from the public at the end the discussion this afternoon. The reason for this working meeting is to talk and review some of the input and information that we gathered from our Land Conference regarding GIS or Geographic Information System.

II. NEW BUSINESS

1. Geodetic Information System - GIS

Chairman Damian commented that in their recent trip to the Land Conference one of the things that they looked at was the Geographic Information System. Provided to the Commissioners were some information to review and plan for the implementation of GIS. Most if not all the data that we are receiving and the presentation that we are making here is from the book, "Thinking about GIS" by Mr. Roger Thomason and this is a book highly recommended by the GIS people in the Palau Government. If we continue to keep our vision and thoughts on this very thing which says, in order to be able to plan and to get a successful GIS all we need to always keep our minds on is what we have and what we need.

Chairman Damian commented that we have been exploring ideas in ways to expedite the Notice of Intent on those parcels of lands for people that have been waiting since 1995. I believe that we are currently on the second day of 1995 lessees. The first two or three days had a substantial amount of people that applied. As the days and months go by we start seeing a decrease, hopefully once we cleared this large amount of people we will be able to move forward in a rather rapid acceleration of Notice of Intent. One of the reasons for us going is to be able to look at GIS to further meet that goal of providing far more Notice of Intent as we go along and that's what GIS can do for us. There are three types of GIS, the traditional stand alone, the developer environment and the server environment. The handouts

explain in detail what those three types of GIS are. There is also the planning stage and there are many options available for us. One option is a consultant ship which we will more than likely need at least for the initial GIS implementation. We are also looking at the people to provide the software or supplier for the GIS. We want to look at what agencies on this island are accessing GIS. As far as we can tell at this time is that the Department of Land Management is using GIS on a very limited scale just to fit what their needs are and Bureau of Planning is also using a format of GIS. What we would like to do is have our own GIS to be able to not only accelerate our Notice of Intent for our lessees but also to plan for the future and the growth of the Trust and also to be able to communicate those types of issues with Department of Land Management and Bureau of Planning. One of the things that we are also looking at and the Governor has stated his wishes is to be able to look at the impact of GIS government wide. From our meetings with the GIS people in Palau the implications are reaching beyond the Trust and land issues and that it goes into financial, public health and the census. There is a great deal of impact that GIS can make for the government and community at large. This is one thing that we need to look at and present these facts to the governor to review and find out how to implement this on a government scale if that's the wish of the governor at the time. We are here to move the Trust into a technological world and more importantly to meet our mission that is to make sure that our lessees are in these properties and providing the residential, commercial and agricultural lessees with what they are expecting from us.

Chairman Damian commented that when you look at the second page of the handout it tells you who, what, when, where and why. Who is going to be planning the GIS? For the Trust it is very clear that the Administrative Director will be taking the GIS and managing the capacity. The senior level of decision makers is the Commission members and the ones using the system is going to be the staff. The what plan are the components of the GIS which are the information products, the software, the data, the hardware, the procedures and the people who are going to be working on the GIS. The when to plan, is the beginning. The planning does not stop there. There is a continuation of planning after the installation of GIS here at the Trust. As you know GIS is a layer technology where we can layer waterline infrastructure on top of lots. We can take very detailed pictures of land areas and provide very accurate boundary areas for our lessees and to complement what the surveyors are doing. Just as a side note there is no question that despite the fact that GIS is very high in technology we still cannot continue GIS without the land surveyors. A very important part of the system is the continuation of land surveyors and then GIS steps right in after to continue what needs to be done at the office level regarding layers of infrastructure, street lights, waterlines and power lines. It certainly minimizes the question of infringement of property owners. As to where do we plan, we plan here. This is where we begin that process in conjunction with what is already being utilized by the Department of Land Management and Bureau of Planning. As I mentioned earlier there will be other government agencies we will be looking at to bring the system to them and have them consider the use of GIS. On the third page of the handout are questions that are frequently asked and questions that need to be considered if we do decide to take GIS under our umbrella.

Chairman Damian requested the Commission members to review the documents should they want to add on to the current list.

Chairman Damian commented that there are different types of GIS and the cost is going to depend on what the Land Trust needs. There are software and hardware that are all encompassing on each of the three levels of GIS.

The Administrative Director commented that this is going to be a new system for the Land Trust and he is beginning to flesh out the needs assessment that we would need to determine what kind of system that we have, what kind of capability of the system that we need and what types of products that we will be looking for on the output end of the system. The system will provided the Commission with information that we would need to identify where the problem areas are in the Land Trust inventory are and to prevent further mistakes such as encroachments. With the system we can more accurately determine who our lessees are and where they are located along with other information. We can also generate other lists such as a list of lot numbers that are in the Commission's inventory. As far as the data content this is where we begin to plan how or what information we have that we can input into the computer such as the maps, photo aerials and GPS. GPS is a value added item that can be implemented with a good basic GIS system perhaps in the future. Going to the digital destinations, we can send our information to just about anywhere and it will be a secure system.

Commissioner Calvo inquired on what are the preventions for the employee of others getting a copy of that.

The Administrative Director commented that every employee should have a security code.

Chairman Damian commented that we have looked at some of the implications and some of the work and tasks that GIS does provide for the Palau Government. One of the advantages that we have here on Guam in implementing GIS over Palau is the technology of communication in assessing the web and wireless and landline internet services. Because of our fiber optic capabilities we are able to corporate the global positioning. Because GIS is such an international program we can communicate and talk the same language with any state and organization provided that that is what the Trust is in need of.

Commissioner Calvo commented that we can also try to obtain a grant for this.

Chairman Damian commented that one of the options is to be able to look at a grant from Dept. of Interior. The other way of financing is to be able to work on a piggy back with Dept. of Land Management. What we would need to pay is for the licensing to be able to access GIS via the Dept. of Land Management. We can expand our services to the point where we can severe and only use Land Management to update data.

Commissioner Perez inquired if there is a possibility to work in conjunction with DPW's Highway Division because there is always funding for highway and if you look at maps it's very clear that there are roads all over it. I would look into highway and see what they can offer us and that everyone will benefit such as Land Management, Dept. of Public Works and even the Guam Public School System should you want to know how many schools are in the

different areas of the island. If we could work with other departments in the Government the price would not be shouldered to just one department.

Chairman Damian agreed and commented that the Governor is looking at the implication of GIS government wide.

Commissioner Perez commented that she was so impressed on what she saw in Palau and if every department puts their heads together and come out with very essential needs and ways to make our GIS more beneficial for the island we could surpass the other countries who use this.

Chairman Damian commented that we will be looking at the long term and short term impact of GIS for the Trust but ultimately we cannot escape the fact that we need to communicate with the other department agencies. Now that we have our feed back on GIS what we need to take a look at now is what we have such as space, personnel and resources. Once we get from that stage of what we have we could have a clear picture of what we need. One gentleman from the Philippines who is currently working with GIS is also looking at providing assistance to the Trust in offering communication of software to GIS without the total package. Sometimes the cost can be overburdened to the Trust. This is an option to the Trust because he had presented what he can offer to the Trust and getting GIS up and running for our use here.

Chairman Damian commented that what we would need is an in house assessment. We are going to name our Administrative Director as the GIS manager and for him to provide us an in house assessment that is going to incorporate not just space but also personnel. We certainly want to train people who are going to be here for the long haul.

Commissioner Perez commented that it would be good for the Commission to be the initial group to start moving this.

Chairman Damian commented that the bottom line here is to be able to accelerate the notice of intent and the awarding of Land Trust properties to our applicants. We want to make sure that we are putting GIS together to accelerate that need and to be able to communicate with other GovGuam agencies in perpetuating data.

Chairman Damian inquired if between 15 to 30 days would be satisfactory for the Administrative Director to be able to conduct an assessment with what we have.

The Administrative Director commented yes it is ample time for him.

Chairman Damian commented that in the meantime we would need to look at what is available with regards to assistance and grants that both the local and federal government has.

Chairman Damian commented that he had spoken with Joe Borja from Dept. of Land Management regarding GIS and he is willing to provide us with what assistance he can.

Commissioner Matanane commented that for the initial start we can see what programs Dept. of Interior has in terms of grants.

Chairman Damian commented that they are going to be meeting in Palau to close the Dept. of Interior grant for the Land Conference.

III. PUBLIC COMMENTS

Vicente Garrido – What is this federal grant you are picturing for the GIS? Is the money coming from the federal? If we accept this is it going to affect the operations of the Land Trust?

Chairman Damian commented that it is not going to affect the Land Trust. The Federal Government is going to provide the money for this program. We are looking for a grant, at least a minimum of a one to one grant. We would like to have the federal government look at perhaps funding the entire program. This is not going to affect the day to day operations of the Trust.

Vicente Garrido – I just want to make sure that the people are not going to complain about what the federal is doing and what we are picturing with the Ancestral Lands and the Chamorro Land Trust lands.

Commissioner Calvo commented that we are looking to minimize the cost of the Chamorro Land Trust and the money from the Federal Government is to be used to buy the system and to train the employees. We can probably get it through the Legislature but we are looking at Federal Government to finance it for us. This is not going to take away the Chamorro Land Trust.

Vicente Garrido – We've been picturing in the past that the Chamorro Land Trust is unconstitutional and why is it just for us when the federal money come in, this is the most important. So what we're saying to the federal government is this is the side that we are going to help for our land.

Commissioner Matanane commented that this is a machine that we looking in getting to help us in the mapping, surveying and for all those things that we need for the land. This machine can do it all.

Vicente Garrido inquired on when is this going to start.

Commissioner Perez commented not yet and we are looking into it.

Vicente Garrido commented that is why he is asking because we need to protect our land.

Chairman Damian commented that we will not bring in the federal government if they do not listen to the decision the people of the land makes.

Vicente Garrido commented that's good, thank you.

Chairman Damian commented that our initial plan is the assessment and once that has been made we would move into the next step of putting together what we need. We have options available for us such as the grants from the Interior, looking at other federal agencies and to make note as Mr. Garrido said that as long as there are no changes in the enabling act or changes in the operations of the Trust. We are going to be asking the Administrative Director to get all information possible from Mr. Butch Bernabe who would be able to provide us with cost cutting measures and still realize GIS.

VI. ADJOURNMENT

Meeting adjourned at 5:05pm.
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