



CARL T.C. GUTIERREZ
GOVERNOR OF GUAM

Refer to
Legislative Secretary
DEC 18 1998

OFFICE OF THE LEGISLATIVE SECRETARY	
ACKNOWLEDGMENT RECEIPT	
Received By	<u>[Signature]</u>
Time	<u>12:46pm</u>
Date	<u>12-21-98</u>

The Honorable Antonio R. Unpingco
Speaker, Mina'Bente Kuattro na Liheslaturan Guahan
Twenty-Fourth Guam Legislature
Guam Legislature Temporary Building
155 Hesler Street
Hagåtña, Guam 96910

Dear Speaker Unpingco:

Enclosed please find Substitute Bill No. 551 (COR), "AN ACT TO ADD ARTICLE 3 TO CHAPTER 10 OF TITLE 5 OF THE GUAM CODE ANNOTATED, RELATIVE TO THE DISSEMINATION OF PUBLIC RECORDS AND INFORMATION ON MAGNETIC MEDIA AND VIA THE INTERNET", which I have signed into law today as **Public Law No. 24-301**.

Unfortunately, this new public law will be more of a "statement of policy" than produce a result. It is an unfunded mandate to require government data be kept on floppy disks, CD-ROM disks, or by put on web pages on the internet. It also requires the Executive Branch to undertake the added expense of providing data to all other branches, free of charge, even though it will require funding to produce the data. There is no funding for website programming and maintenance, equipment to write files to CD-ROM disks, or for salaries and positions for technical personnel or for contracting private agencies to provide technical personnel. I Liheslatura was apprised of this situation in the fiscal note to this bill, which is attached.

Some limited portions of this legislation may be accomplished through existing personnel and resources of the government. The policy is a good one.

Very truly yours,

[Signature]
Carl T. C. Gutierrez
I Maga'lahaen Guahan
Governor of Guam

Attachments: copy attached for signed bill
original attached for vetoed bill
01117 fiscal note to Bill No. 551

cc: The Honorable Joanne M. S. Brown
Legislative Secretary

Office of the Speaker
ANTONIO R. UNPINGCO
Date: 12/18/98
Time: 3:11
Rec'd by: [Signature]
Print Name: Laura

MINA'BENTE KUATTRO NA LIHESLATURAN GUAHAN
1998 (SECOND) Regular Session

Bill No. 551 (COR)

As substituted by the Committee on Rules,
Government Reform and Federal Affairs
and amended on the Floor.

Introduced by:

L. F Kasperbauer
J. C. Salas
E. J. Cruz
C. A. Leon Guerrero
A. C. Blaz
T. C. Ada
F. B. Aguon, Jr.
J. M.S. Brown
Felix P. Camacho
Francisco P. Camacho
M. C. Charfauros
W. B.S.M. Flores
Mark Forbes
A. C. Lamorena, V
L. A. Leon Guerrero
V. C. Pangelinan
A. L.G. Santos
F. E. Santos
A. R. Unpingco
J. T. Won Pat

**AN ACT TO ADD ARTICLE 3 TO CHAPTER 10 OF
TITLE 5 OF THE GUAM CODE ANNOTATED,
RELATIVE TO THE DISSEMINATION OF PUBLIC
RECORDS AND INFORMATION ON MAGNETIC
MEDIA AND VIA THE INTERNET.**

1 **BE IT ENACTED BY THE PEOPLE OF GUAM:**

2 **Section 1. Legislative Findings.** *I Liheslaturan Guahan* finds that
 3 computers and the internet have become increasingly viable means of
 4 communication and research. Students, business and government personnel
 5 and interested residents have, or will eventually have, Internet access. The
 6 Internet is rapidly becoming the medium of choice for information gathering
 7 throughout the world. Use of the Internet as a means of disseminating
 8 information to the public will cut down on the congestion at many
 9 government agencies, and eliminate the long waiting periods that residents
 10 must endure to obtain public information.

11 It is the intent of *I Liheslaturan Guahan* to require that all government
 12 agencies of each Branch of government make certain public information
 13 available via the Internet, and to require all agencies of all Branches of
 14 government to make any information, for which hard copies are available
 15 under the Freedom of Information Act, available on magnetic media.

16 **Section 2.** Article 3 is hereby *added* to Chapter 10 of Title 5 of the Guam
 17 Code Annotated to read as follows:

18 **"ARTICLE 3.**
 19 **INFORMATION REQUIRED ON MAGNETIC**
 20 **MEDIA AND THE INTERNET.**

- | | |
|---------------------------|--|
| 21 Section 10301. | Information Required to be Made
Available on Magnetic Media Format. |
| 23 Section 10301.1 | Information Not Stored on Magnetic
Media Format. |
| 25 Section 10302. | Magnetic Media Defined. |

- 1 Section 10303. Formats for Magnetic Media.
- 2 Section 10304. Fees and Timeframes for Information
- 3 Available on Magnetic Media.
- 4 Section 10305. Home Page for Each Branch of
- 5 Government.
- 6 Section 10306. Information Required on Official Home
- 7 Pages.
- 8 Section 10307. Formats for Home Pages.
- 9 Section 10308. Special Requirements for Telephone
- 10 Directory.
- 11 Section 10309. Special Requirements for Recently
- 12 Enacted Legislation.
- 13 Section 10310. Special Requirements for Property Maps
- 14 in the Custody of the Department of Land
- 15 Management.
- 16 Section 10311. Prohibition Against Partisan
- 17 Endorsements or Detractions.

18

19 Section 10301. Information Required to be Made Available on

20 Magnetic Media Format. Any information, that is stored on or will

21 be stored on magnetic media, available under the Freedom of

22 Information Act, as provided for in Article 1 of this Chapter, shall be

23 made available to the general public on magnetic media.

24 Section 10301.1. Information Not Stored on Magnetic Media

25 Format. An agency may make information, covered by Article 1 of

1 this Chapter that is *not* stored on magnetic media, available to the
2 general public on magnetic media and charge a fee for such service.
3 Such fees shall be based on the cost of such services, and subject to the
4 provisions of the Administrative Adjudication Law.

5 **Section 10302. Magnetic Media Defined.** For purposes of this
6 Section, magnetic media shall be defined as three and one-half inch
7 (3.5") high-density floppy diskettes and CD ROM disks. To fulfill the
8 requirements of §10301 of this Article, Agencies only need make
9 information that consist of computer files that total more than six (6)
10 megabytes of information available on CD ROM. All others less than
11 six (6) megabytes shall be available on floppy diskettes.

12 **Section 10303. Formats for Magnetic Media.** Unless
13 otherwise provided for herein, information shall be made available in
14 the following formats:

15 (a) **Written Transcripts, Rules and Regulations,**
16 **Legislation and Written Text Documents:** Written transcripts,
17 rules and regulations, legislation and written text documents shall
18 be made available in the following formats: ASCII, text and any
19 other word processing format commonly and widely used on
20 Microsoft and Macintosh Operating Systems.

21 (b) **Financial Information:** Lotus 123,
22 Microsoft Excel and Corel Quattro Pro for Microsoft and
23 Macintosh operating systems.

24 (c) **Other Information:** The individual agencies shall,
25 under the provisions of the Administrative Adjudication Law,

1 determine most appropriate format and make available such
2 information on magnetic media.

3 Agencies may, through appropriate rules and regulations
4 pursuant to the Administrative Adjudication Law, make
5 information available through other formats and charge a fee for
6 such services. If a special format is, or becomes available for
7 personal computers or Macintosh Computers for individuals with
8 disabilities, agencies shall make such information available in that
9 format at no additional cost. The determination of which formats
10 are commonly and widely used as required herein shall be
11 determined from input from the general public at a public hearing
12 held at least once per calendar year by each Branch of the
13 government of Guam.

14 **Section 10304. Fees and Timeframes for Information**
15 **Available on Magnetic Media.** (a) Notwithstanding any other
16 provision of law, no department, agency or instrumentality of the
17 government of Guam, including all autonomous agencies and
18 instrumentalities, shall charge another branch, department or agency of
19 the government of Guam, including *I Liheslaturan Guahan* and members
20 thereof, for copies of requested documents, so long as the documents
21 are requested in an official capacity.

22 (b) Unless otherwise provided herein, no department, agency or
23 instrumentality of all Branches of the government of Guam, including
24 all autonomous agencies and instrumentalities shall charge fees in
25 excess of Two Dollars (\$2.00) per floppy diskette, and Fifteen Dollars

1 (\$15.00) per CD ROM; should the cost of providing such services
2 increase, a department or agency may set their fees at a higher rate, by
3 rules and regulations pursuant to the Administrative Adjudication Law,
4 only to cover the additional costs. No fee shall be charged to any person
5 who obtains public information from the Internet.

6 (c) Requests for such information on magnetic media shall be
7 made in writing to the applicable agency. Such magnetic media shall be
8 provided to the person requesting such information within five (5)
9 working days, excluding weekends and holidays, of the request.
10 Payment for such services shall be made at the time of the request.
11 Agencies may by rules and regulations pursuant to the Administrative
12 Adjudication Law, develop appropriate timeframes for providing
13 information in other formats *not* expressly mentioned in §10303 of this
14 Article.

15 **Section 10305. Home Page for Each Branch of Government.**

16 Within ninety (90) days of the enactment hereof, the Executive,
17 Legislative and Judicial Branches of the government of Guam shall each
18 develop and post a Home Page on the Internet. The Home Pages shall
19 be designated as "*The Official Home Page of the Executive Branch of the*
20 *Government of Guam,*" "*The Official Home Page of the Legislative Branch of*
21 *the Government of Guam,*" and "*The Official Home Page of the Judicial Branch*
22 *of the Government of Guam*" for the Executive, Legislative and Judicial
23 Branches of government, respectively. Nothing herein shall be
24 construed to prohibit or require individual agencies to develop and post
25 their own Home Pages on the Internet in addition to the official Home

1 Pages.

2 **Section 10306. Information Required on Official Home Pages.**

3 The following information is required to be posted on each Official
4 Home Page for each Branch of the government of Guam:

5 (a) **Notice of Meetings and Public Hearings.** Notice
6 of all public meetings, public hearings and other public events for
7 which notice is required under the provisions of Public Law, or
8 applicable rules and regulations, shall be posted on the applicable
9 Official Home Page by the minimum period of notice required for
10 such meetings. Such notices posted shall include information
11 generally required to be included in the publication of such
12 notices.

13 (b) The e-mail addresses of all official offices,
14 departments, agencies and instrumentalities of the Branch of
15 government.

16 (c) Any web sites or home pages of all official offices,
17 departments, agency and instrumentality of the Branch of
18 government.

19 (d) The telephone numbers of all official offices,
20 departments, agencies and instrumentalities of the Branch of
21 government.

22 (e) The mailing address of all official offices, departments,
23 agencies and instrumentalities of the branch of government.

24 (f) The location of all official offices, departments,
25 agencies and instrumentalities of the Branch of government.

1 (g) The names of the Director, Deputy Director and/or
2 official in charge of all official offices, departments, agencies and
3 instrumentalities of the Branch of government.

4 (h) A list of all fees charged for such services of any
5 official offices, departments, agencies, instrumentalities of the
6 Branch of government.

7 (i) The hours of operation of all official offices,
8 departments, agencies and instrumentalities of the Branch of
9 government.

10 (j) A general description and summary of the areas of
11 responsibility of all official offices, departments, agencies and
12 instrumentalities of the Branch of government.

13 **Section 10307. Formats for Home Pages.** There are no special
14 requirements for the format or construction of official Home Pages.
15 Each Branch of government shall make every possible effort to ensure
16 that official Home Pages use text and graphics formats that can be easily
17 loaded and read by most Web browsers. For complex documents
18 intended for download by the general public, such documents shall be
19 available in, but not limited to, Portable Document Format ("PDF").

20 **Section 10308. Special Requirements for Telephone Directory.**
21 The Guam Telephone Authority shall, within ninety (90) days of the
22 enactment hereof, make its annual phone directory of published
23 numbers available on the Internet and on CD ROM. To the extent that
24 funds allow for, the Guam Telephone Authority shall make
25 arrangements with companies that publish national directories on the

1 Internet for inclusion of published Guam telephone numbers on their
2 internet directory services. CD ROM versions of the directory shall be
3 published quarterly and made available in all database, spreadsheet and
4 word processing formats widely and commonly used on Microsoft and
5 Macintosh operating systems. Unlisted numbers and information on
6 subscribers *not* included in the printed version of the directory shall *not*
7 be included on the Internet or CD ROM versions. The version of the
8 telephone directory published on the Internet shall be updated *not* less
9 than once every calendar quarter.

10 **Section 10309. Special Requirements for Legislation.**

11 Beginning with *I Mina'Bente Kuattro Na Liheslaturan Guahan*, all bills
12 passed by *I Liheslaturan Guahan* shall be posted on *I Liheslaturan*
13 *Guahan's* Official Home Page. Bills signed into law or vetoed by *I*
14 *Maga'lahren Guahan* shall include *I Maga'lahren Guahan's* message. In the
15 event a Bill becomes law either through approval of *I Maga'lahren*
16 *Guahan*, or override by *I Liheslaturan Guahan*, the date and public law
17 number shall also be included. Information required to be included
18 with each bill posted on *I Liheslaturan Guahan's* Official Home Page shall
19 include the sponsors of the legislation and, if applicable, the score
20 through and underline notations that reflect changes that will be made
21 to existing law by enactment of the bill. The voting record shall be
22 included with each bill passed or overridden by *I Liheslaturan Guahan*.

23 Beginning with *I Mina'Bente Sinko Na Liheslaturan Guahan*, all bills
24 introduced by members of *I Liheslaturan Guahan* shall be posted on *I*
25 *Liheslaturan Guahan's* official Home Page. New bills shall be posted

1 within five (5) working days of the bill's introduction. The address of
2 the official Home Page, where all bills that are introduced are posted,
3 shall be included in all notices of public hearings.

4 **Section 10310. Special Requirements for Property Maps in the**
5 **Custody of the Department of Land Management.** Within one (1)
6 year of the enactment hereof, the Department of Land Management
7 shall publish a complete set of the maps of Guam in their custody on
8 CD ROM. Existing maps in magnetic media format shall be made
9 available pursuant to the provisions of this Article notwithstanding this
10 one (1) year period.

11 **Section 10311. Prohibition Against Partisan Endorsements or**
12 **Detractions.** No official Home Page required herein may be used to
13 endorse or detract from any elected official, candidate for an elected
14 office or the platform of any elected official or candidate for elected
15 office."

PL 24-301

24th Guam Legislature
Committee on Rules, Government
Reform and Federal Affairs
Senator Mark Forbes, Chairman



JUL 27 1998

Speaker Antonio R. Unpingco
I-Mina' Bente Kuattro Na Liheslaturan Guahan
155 Hesler Street
Hagåtña, Guam 96910

Dear Mr. Speaker:

The Committee on Rules, Government Reform and Federal Affairs, to which Bill No. 551 was referred, wishes to report its findings and recommendations **TO DO PASS BILL NO. 551** (as substituted), "An act to add a new Article 3 to Chapter 10 of Title 5, Guam Code Annotated relative to the dissemination of public records and information on magnetic media and via the internet."

The voting record is as follows:

TO PASS	<u>7</u>
NOT TO PASS	<u>0</u>
ABSTAIN	<u>0</u>
TO PLACE IN INACTIVE FILE	<u>0</u>

Copies of the Committee Report and other pertinent documents are attached.

Thank you and si Yu'os ma'ase for your attention to this matter.

MARK FORBES

Attachments

24th Guam Legislature
Committee on Rules, Government
Reform and Federal Affairs
Senator Mark Forbes, Chairman



MEMORANDUM

TO: Committee Members

FR: Chairman *Mark Forbes*

SUBJECT: Committee Report- Bill No. 551 (as substituted) "An act to add a new Article 3 to Chapter 10 of Title 5, Guam Code Annotated relative to the dissemination of public records and information on magnetic media and via the internet."

Transmitted herewith for your information and action is the report on Bill No. 551 (as substituted) from the Committee on Rules, Government Reform and Federal Affairs.

This memorandum is accompanied by the following:

1. Committee Voting Sheet
2. Committee Report
3. Bill No. 551 (as substituted)
4. Public Hearing Sign-in Sheet
5. Written Testimony
6. Fiscal Note/ Fiscal Note Waiver
7. Notice of Public Hearing

Please take the appropriate action on the attached voting sheet. Your attention and cooperation in this matter is greatly appreciated.

Should you have any questions regarding the report or accompanying documents, please do not hesitate to contact me.

Thank you and si Yu'os ma'ase.


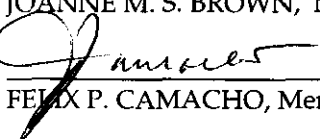

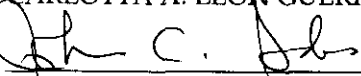
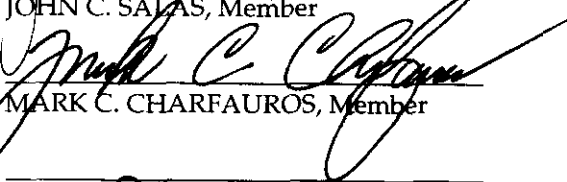
MARK FORBES

Attachments

Committee on Rules, Government Reform and Federal Affairs
I Mina' Bente Kuattro Na Liheslaturan Guahan

Voting Record

Bill No. 551 (as substituted) "An act to add a new Article 3 to Chapter 10 of Title 5, Guam Code Annotated relative to the dissemination of public records and information on magnetic media and via the internet."

	<u>TO PASS</u>	<u>NOT TO PASS</u>	<u>ABSTAIN</u>	<u>INACTIVE FILE</u>
 MARK FORBES, Chairman	✓			
ANTHONY C. BLAZ, Vice-Chairman				
JOANNE M. S. BROWN, Member				
 FELIX P. CAMACHO, Member	✓			
EDUARDO J. CRUZ, M.D., Member				
LAWRENCE F. KASPERBAUER, Member	✓			
 ALBERTO A. C. LAMORENA V., Member	✓			
CARLOTTA A. LEON GUERRERO, Member				
 JOHN C. SALAS, Member	✓			
 MARK C. CHARFAUROS, Member	✓			
FRANCIS E. SANTOS, Member	✓			
ANTONIO R. UNPINGCO, Member				

I Mina' Bente Kuåttro Na Liheslaturan Guahan

**Committee On Rules,
Government Reform & Federal Affairs
Senator Mark Forbes, Chairman**

Committee Report

on

Bill No. 551 (as substituted)

"An act to add a new Article 3 to Chapter 10 of Title 5, Guam Code Annotated relative to the dissemination of public records and information on magnetic media and via the internet."

I. OVERVIEW

The Committee on Rules, Government Reform and Federal Affairs held a public hearing on Monday, June 29, 1998 at 9:00 a.m. at I Liheslaturan Guahan. Public Notice of the hearing was announced in the June 18th, 27th and 28th, 1998 issues of the Pacific Daily News.

Senators in attendance were:

Senator Mark Forbes, Chairman
Senator Eduardo Cruz, Member
Senator Lawrence Kasperbauer, Member
Senator John Salas, Member
Senator Frank Aguon

Appearing before the Committee were:

Mr. Alex Sian, Kuentos Communications, Inc.
Mr. Eugene Santos, Health Education Administrator, Department of Public Health and Social Services

Providing written testimony:

Mr. Lee M. Holmes, President, Holmes Management Company (testimony attached)

II. SUMMARY OF TESTIMONY

Mr. Alex Sian testified **in favor** of the Bill No. 551. He suggested that the following provisions be included in the bill: (1) that every agency of the government of Guam be required to maintain a web site; (2) that the phone directory be posted on the internet in addition to the CD-ROM version and that it include the addresses of subscribers and that such information be updated as frequently as possible; (3) that all bills, not just those passed by I Liheslaturan Guahan, be posted on I Liheslaturan Guahan's web site; and (4) suggested that if it is the intent of I Liheslaturan Guahan to post the property maps on the internet in addition to the CD-ROM, that specific graphics formats be identified. In dialog with Senator Cruz, Mr. Sian also suggested that instead of specifying file formats that the language of the bill reflect a broader scope of formats for documents available on magnetic media.

Mr. Eugene Santos testified **in favor** of the Bill No. 551. Mr. Santos suggested that information posted on the internet should be in a larger or bold type for the benefit of those with visual impairments.

Mr. Lee M. Holmes submitted written testimony **in favor** of the Bill No. 551. Mr. Holmes suggested that PDF (Portable Document Format) be utilized for complex documents that may be downloaded from the internet since Adobe Acrobat Reader programs required to read such formats are available over the internet free of charge. Mr. Holmes also suggested that the word processing format requirements reflect possible changes in versions of word processors that will evolve in the future.

III. FINDINGS AND RECOMMENDATIONS

The Committee on Rules, Government Reform and Federal Affairs finds that on the basis of testimony received on Bill No. 551 (as substituted), that the dissemination of public information on magnetic media and via the internet will greatly enhance the public's awareness of the operations of

the government of Guam. The Committee further finds that suggestions on file formats and additional items to be included in official homepages will increase the effectiveness of such legislation and that such recommendations be included in a substitute bill. As Adobe Acrobat Reader (used to read PDF formatted documents) is available free of charge over the internet for Microsoft and Macintosh operating systems, revisions to the bill have been made requiring the use of PDF (Portable Document Format) format for complex documents intended for download from the internet by the general public.

Accordingly, the Committee on Rules, Government Reform and Federal Affairs, to which Bill No. 551 was referred does hereby submit its findings and recommendations to I Mina' Bente Kuattro Na Liheslaturan Guahan **TO DO PASS BILL NO. 551** (as substituted) "An act to add a new Article 3 to Chapter 10 of Title 5, Guam Code Annotated relative to the dissemination of public records and information on magnetic media and via the internet."

HOLMES MANAGEMENT COMPANY

508 WEST O'BRIEN DRIVE

AGANA, GUAM 96910-4926

Telephone: (671) 477-9334 Telecopier: (671) 477-5561

June 29, 1998

The Honorable Mark Forbes,

Chairman, Committee on Rules, Government Reform,
and Federal Affairs

The Honorable L.F. Kasperbauer, Ph.D.

The Honorable John C. Salas, Ph.D.

The Honorable Edwardo J. Cruz, M.D.

The Honorable Carlotta A. Leon Guerrero

The Honorable Antonio C. Blaz

Twenty fourth Guam Legislature

Hagaotnya, Guam 96910

Bill 551 = Rel. to dissemination
of pub. records &
information on magnet
media & via the internet

Kerido Man-Congresu-hu Si Mark, Si Larry, Si John, Si Edwardo, Si Carlotta, yan Si Tony:

Congratulations on Bill No. 551! It's a great idea which will help the people of Guam immensely!

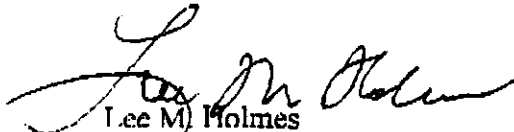
May we make two suggestions?

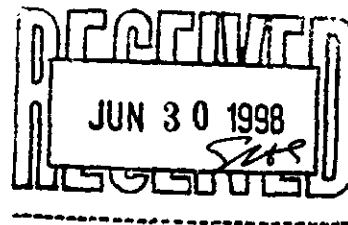
1. For complex documents, why not add the PDF (Portable Document Format) format? More and more maps, etc. are being provided in PDF on the Internet. The Acrobat Readers needed to decode PDF are provided at no charge to the user for downloading.
2. New word processor versions come out all the time (e.g. Windows 98, WordPerfect Version 8), so why not keep the law evergreen? After the list in section 10303 on pages 3 and 4, why not add, "or such successor format as may replace these." ?

With congratulations again on a great idea, and with all best wishes,

Cordially yours,

HOLMES MANAGEMENT COMPANY


Lee M. Holmes
President



24th Guam Legislature
Committee on Rules, Government
Reform and Federal Affairs
Senator Mark Forbes, Chairman



MAY 04 1998

MEMORANDUM

TO: Chairman
Committee on Rules, Government Reform and Federal Affairs

FROM: Chairman
Committee on Rules, Government Reform and Federal Affairs

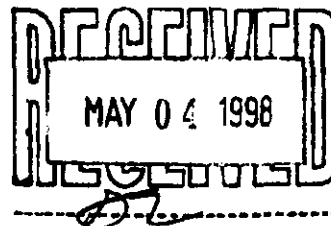
SUBJECT: Referral- Bill No. 551

The above Bill is referred to your Committee as the principal committee. It is recommended you schedule a public hearing at your earliest convenience.

Thank you for your attention to this matter.

MARK FORBES

Attachment



**FISCAL NOTE
BUREAU OF BUDGET AND MANAGEMENT RESEARCH**

Bill No. 551

Date Received May 5, 1998

Amendatory Bill YES NO

Date Reviewed June 15, 1998

Department/Agency Affected: Government of Guam

Department/Agency Head: All Departments & Agencies

Total FY appropriation to Date: \$353,292,790

Bill Title (Preamble): An Act to Add a New Article 3 to Chapter 10 of Title 5, Guam Code Annotated Relative to the Dissemination of Public Records and Information on Magnetic Media and Via the Internet.

Change in Law: n/a

Bill's Impact on Present Program Funding:

Increase Decrease Reallocation No Change
 Bill is for: Operations Capital Improvement Other

FINANCIAL/PROGRAM IMPACT

ESTIMATED SINGLE-YEAR FUND REQUIREMENTS (Per Bill)

PROGRAM CATEGORY	GENERAL FUND	OTHER	TOTAL
Infrastructure & Utilities	-0-		-0-

ESTIMATED MULTI-YEAR FUND REQUIREMENTS (Per Bill)

FUND	1st	2nd	3rd	4th	5th	TOTAL
GENERAL FUND	<u>see attached comments</u>					
OTHER						
TOTAL						

FUNDS ADEQUATE TO COVER INTENT OF THE BILL? YES/NO - IF NO, ADD'L AMOUNT REQUIRED n/a
 AGENCY/PERSON/DATE CONTACTED: Bureau of Information Technology/Patricia Cabrera, Interim Chief Information Officer, June 15, 1998

ESTIMATED POTENTIAL MULTI-YEAR REVENUES

FUND	1st	2nd	3rd	4th	5th	TOTAL
GENERAL FUND	<u>not applicable</u>					
OTHER						
TOTAL						

ANALYST Frank Lizama DATE 7/16/98 DIRECTOR FRANCES L. BALAJADIA DATE JUL 17 1998
 Acting Director

Footnotes: See attached comments, including General Fund Appropriations Status.

Government of Guam agencies and departments do not have fully-integrated Internet websites or networking information systems created with access or media formats for dissemination of public information. Dissemination of information via an Internet connection may take the form of various viewing formats, such as an HTML file, PDF file, wordprocessing/spreadsheet files, ZIP file, etc. Internet access is the most cost effective means accessing information readily and more quickly.

Website programming and development costs start at \$75 per hour, which will entail about 20 hours minimum in creating a viable website. Additional costs for maintaining and updating the website will average about \$750 to \$1,000 per month (\$75/hour @ 10-15 hours per month). Contracting for host servicing for Internet Service Provider (ISP) services for host server usage will cost at a minimum of \$50 per month for 4 megabytes of website server space and \$25 for every additional 2 megabytes of required server space. Since the Government of Guam Internet Server lacks the available server equipment and disk storage space for website deployment, agencies and departments will have be accessed for costs of upgrading the Internet Server, which may cost between \$5,000 to \$7,500 per agency or department.

Relative to magnetic media, transposing data onto a 3.5 inch floppy disk will not be a viable means of disseminating information. Data storage on a floppy disk is limited to 1.4 megabytes of storage. Whereas, CD-ROM disks may be a more viable means of storing file information, but CD-ROM equipment for writing files to CD-ROM disk costs about \$6,500.

In summary, if the agency or department does not have the technical personnel and equipment for Internet website development and deployment, contracting for outside services from an ISP will cost at a minimum of \$25,000 per agency or department in the first year, including services for transferring files to CD-ROM disks. On the other hand, if services were contracted for only initial website development, technical training for agency staff administering the website, and deployment of the website on the GovGuam Internet Server, estimated costs for website development and purchase of CD-ROM media equipment will be about \$40,000 in the first year, which includes agency man-hours/personnel costs for administering the website development.

Provided below is the current status of General Fund Appropriations for FY1998:

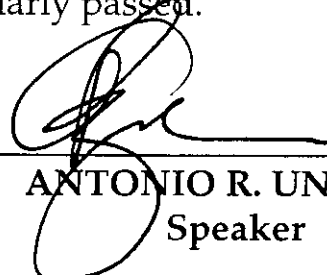
Fiscal Year 1998 general fund adopted revenues available for appropriation, as adopted in Public Law 24-59, is \$353,292,790 (includes \$7,600,000 Autonomous Agency Fund, \$7,000,000 Use Tax \$3,200,000 & Custom & Immigration Reimbursement). The current appropriation level against the General Fund up to P.L. 24-205 and continuing appropriations for debt service total \$390,353,559. This leaves a fiscal year budgetary shortfall of (\$37,060,769). Additionally, the prospects of collecting the \$7,600,000 Autonomous Agency Fund and the \$7,000,000 Use Tax is not likely to be realized. As such, the budgetary shortfall may increase by another \$14,000,000 adding to the budgetary shorfall.

Fiscal Year 1998 Revenues (P.L. 24-59)	\$353,292,790
Less: Appropriation to date	<u>390,353,559</u>
Revenue available for appropriation	<u>(37,060,769)</u>

MINA'BENTE KUATTRO NA LIHESLATURAN GUAHAN
1998 (SECOND) Regular Session

CERTIFICATION OF PASSAGE OF AN ACT TO I MAGA'LAHEN GUAHAN

This is to certify that Substitute Bill No. 551 (COR), "AN ACT TO ADD ARTICLE 3 TO CHAPTER 10 OF TITLE 5 OF THE GUAM CODE ANNOTATED, RELATIVE TO THE DISSEMINATION OF PUBLIC RECORDS AND INFORMATION ON MAGNETIC MEDIA AND VIA THE INTERNET," was on the 3rd day of December, 1998, duly and regularly passed.



ANTONIO R. UNPINGCO
Speaker

Attested:



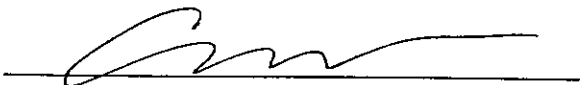
JOANNE M.S. BROWN
Senator and Legislative Secretary

This Act was received by *I Maga'lahen Guahan* this 7th day of December, 1998,
at 1:20 o'clock P.M.



Assistant Staff Officer
Maga'lahi's Office

APPROVED:



CARL T. C. GUTIERREZ
I Maga'lahen Guahan

Date: 12-18-98

Public Law No. 24-301



MINA' BENTE KUATTRO NA LIHESLATURAN GUÅHAN
TWENTY • FOURTH GUAM LEGISLATURE
155 Hesler Street, Agana, Guam 96910

July 28, 1998

Date

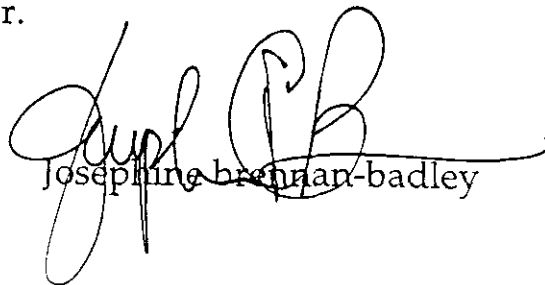
FILE

Memorandum

To: Senator L.F. KASPERBAUER
From: Clerk of the Legislature
Subject: Report on Bill 551

COPY

Pursuant to §7.04 of Rule VII of the 24th Standing Rules, I am herewith serving you a copy of the Committee Report on Bill 551 for which you are the prime sponsor.


Josephine Brennan-Badley

Attachment

ACKNOWLEDGEMENT RECEIPT
Received By: [Signature]
Time: 3:45 P.M.
Date: 7/29/98

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515. 500 & 2.500. 100.000. 10

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ADVERTISE IN THE

Pacific Daily News

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The Department of Labor is currently seeking individuals w/ 2 yrs. exp. in following positions:

2 Mobile Crane Operator: \$11.92/hr.

Operator constructs or disassembles cranes mounted on specially constructed truck chassis to lift and move materials and objects. Drives crane to work sites and directs activities of laborers.

Operates cranes according to signals from hooper. Performs maintenance, check-up and routine repair to ensure the condition of cranes. May report to office the day work production including material and request for material and tools or equipment required for future work.

Interested applicants please apply to Guam Employment Service, 857 Centrol Ave. (near # 98005).



INVITATION TO BID

DEPARTMENT OF PUBLIC WORKS

Governor Carl T.C. Gutierrez
 Lt. Governor Madeline Z. Bordallo

The Governor of Guam, Carl T.C. Gutierrez, through the Director of the Department of Public Works, is soliciting bids for the Pacific Energy Resource Center, Project No. 580-5-1008-11AM. Sealed bids in duplicate will be received at the Department of Public Works, Contracts Administration Section Office until 2:00 p.m., July 8, 1998. Bids will be publicly opened and read aloud shortly afterwards in the Division of Capital Improvement Projects Conference Room, Building 'B', Department of Public Works.

Contact time is one hundred fifty (150) calendar days. All bids must be accompanied by a bid security in the amount of 15% of the total bid amount. Bid security may be bid bond, certified check or cashier's check made payable to the Treasurer of Guam. A non-refundable amount of \$100.00 is required as payment for each set of invitation for bids documents which can be obtained from the Contracts Administration Section, Department of Public Works commencing on June 16, 1998, at the Building Permits Section, Department of Public Works before 4:00 p.m. at the Building Permits Section, Department of Public Works before applying for the bid documents.

The Department of Public Works hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color and national origin in consideration for an award.

The right is reserved to reject any or all bids and to waive any imperfection in the bids in the interest of the Government of Guam.

A pre-bid conference will be held on June 24, 1998 at 9:00 a.m. at the Division of Capital Improvement Projects Conference Room, Building 'B', Department of Public Works. All prospective bidders are requested to be present.

M/ANTHONY T. QUINATA, PE
 Director

Circulation

SAPAN DRIVER (Part time)

Responsible for the delivery of all newspapers and supplies on a various truck routes. Must have dependable transportation, valid driver's license and current vehicle registration. Starting rate for the qualified/successful applicants begins at \$5.48 an hour.

Applications may be picked up at our P.O. office located at Chalan Lallau, just off of Chalan Monsignor Guerrero Building (next to Sapan Cellular & Paging) in San Jose or for additional information please call Mr. John Sorensen at 670-234-6035.

Federal law requires that notices be printed in an equal opportunity employer. The Pacific Daily News is an equal opportunity employer.

COPY EDITOR (Full time)

Responsible for planning, designing, and editing pages. Primary duties include editing copy for newspaper style, grammar, spelling and fact checking. Excellent grammar, writing skills and some pagination required. Editing experience desired. Fast paced and deadline oriented environment.

Pacific Daily News

We Are Where You Are

Application may be picked up at the P.O. from desk in the P.O. Bag, Agaña from Monday - Friday, 9am-5pm.
 238 Archishop Flores Street or P.O. Box 24 Agaña, Guam 96912

OFFICE OR RETAIL SPACE

7000 sq. ft. - 1100 sq. ft.

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CHALAN PAGO MONTSENAO SCHOOL

Summer Enrollment Classes

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JUNE SPECIAL

POSTERS \$3.99

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Business Cards + Invitations

Brochures + Booklets + Invitations

POWER GRAFIX

1-848-4160/838

F48-4838

Notice of Public Hearing

Senator Mark Forbes, Chairman

Committee on Rules, Government Reform and Federal Affairs

Thursday, June 25, 1998

10:00 a.m.

Code Annotated relative to the dissemination of public records and information on magnetic media and via the internet.

• Bill No. 604 "An act to establish the Guam Highway Patrol as a permanent division within the Guam Police Department and to mandate manpower levels for the division."

• Bill No. 606 "An act to establish a Division of Municipal Police, otherwise designated the Division of Municipal Sheriff's, as a permanent division within the Guam Police Department in order to increase presence in Guam's villages on a permanent basis and help further protect our people against crime."

• Bill No. 610 "An act to empower Guam's mayors and establish a municipal government in Guam capable of directly providing efficient service to the people of Guam at the community level."

• Bill No. 634 "An act to add a new §2109 and §2110 to Chapter 2, Title 4 Guam Code Annotated relative to prohibiting lame duck incumbents from running new unclassified employees following the loss of an election and to add new §6227 and §6228 to Chapter 6 of Title 4, Guam Code Annotated relative to prohibiting salary increases to unclassified employees following the loss of an election or the decision not seek reelection by an incumbent elected official."

Hearing will take place in the Conference Room, Office of Senator Mark Forbes, 1 Legislature Building, Hagåtña, Guam

The Public is invited to Participate

Individuals requiring special accommodations, auxiliary aids or services are asked to contact the Office of Senator Forbes at 472-3512

MOBI! IS AN EQUAL OPPORTUNITY EMPLOYER

We comply with this law on a non-discriminatory basis.

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Human Resources Manager

Mobili Oil Guam Inc.
 642 East Manne Drive
 Agaña, Guam 96910
 P.O. Box 85
 Agaña, Guam 96932
 Fax No. (671) 646-7820

We are looking for a top notch Executive Coordinator. This position will coordinate various administrative support activities and perform a broad range of higher level functions both within the Company and with external clients and customers. Candidate must have good interpersonal abilities and excellent organizational and communication skills. Position also requires proficiency in PC operation including Microsoft word processing, database, and Excel spreadsheets. Candidate should be a high school graduate. Prior two (2) years' experience in a high level secretarial position would be an advantage.

We offer a competitive compensation package including medical/dental plan, paid leaves, pension, 401K retirement savings plan, and other benefits to the successful candidate.

A resume indicating personal and professional background, prior work experience and three (3) work references should be mailed, faxed or delivered no later than Monday, June 22, to:

Teen leads volunteer effort in nursing home

DEAR ABBY: This is in response to the letter urging people to volunteer in nursing homes. I am 14 years old and an eighth-grader at St. Agnes School in Concord, Calif. Not only can adults volunteer, but teen-agers can also volunteer and bring smiles to senior citizens. I would like to share my experience at our local nursing home.

When I was elected president of the Student Council, one of my goals was to establish an Adopt-a-Senior Program at my school. This would consist of students sharing their time and talents with the elderly. I wanted to make a difference in the lives of others.

During the summer, the vice president of the student body and I visited a number of nursing homes. These nursing homes were interested because a project like this had never been done on a long-term basis. When permission slips went home with students, the re-

sponse was overwhelming: 28 eighth-graders signed up to participate. As a result, we adopted 14 seniors — two students per senior.



Dear Abby

The initial visit with the seniors was special and memorable. Each of us brought a small gift to share with them. We sang songs to break the ice, and soon some of the seniors joined in! We all became friends quickly and formed special bonds.

We now visit the seniors twice a month. During our visits, we sing songs, play bingo, present magic shows and perform skits. Some of the seniors even

dance the "Hokey Pokey" with us! One of them told us that we made life worth living. The number of seniors joining our program grows with every visit. At our last visit, we had more than 30 seniors.

For major holidays, such as Halloween, Thanksgiving, Christmas and Easter, the St. Agnes students made decorations for the seniors at the home — 172 in all. A few eighth-graders delivered the decorations room to room. The residents were happy to see us, and many of them invited us into their rooms to chat. During our Easter delivery, we saw many of the Halloween decorations still hanging on their walls! It has been a heartwarming experience to see how appreciative these seniors are.

Abby, these patients have found a special place in our hearts. The first time we visited, they all looked the same to us; however, now we know each one by his or her name — not

as a "group." Many of them have a great sense of humor. We'll always remember the lessons they have taught us.

Please share this letter with "Grieving in Orange, Texas" so she will know that we understand how she feels. Someday we will all grow old and become dependent on others. — KELLY A. McQUIRK, CONCORD, CALIF.

DEAR KELLY: Congratulations for conceiving such a worthwhile project. The other eighth-graders also deserve credit for helping you to accomplish your goal.

I know that "Grieving" will be pleased to see your letter, and I hope it will spur other teen-agers into action.

Send questions to Dear Abby, P.O. Box 69440, Los Angeles, Calif. 90069, for personal reply please enclose a self-addressed stamped envelope.



Notice of Public Hearing

Senator Mark Forbes, Chairman

Committee on Rules, Government Reform and Federal Affairs

MONDAY JUNE 29, 1998

At 9:00am, the Committee on Rules, Government Reform & Federal Affairs will hear the following bills:

Bill No. 551 "An act to add a new Article 3 to Chapter 10 of Title 5, Guam Code Annotated relative to the dissemination of public records and information on magnetic media and via the internet."

Bill No. 604 "An act to establish the Guam Highway Patrol as a permanent division within the Guam Police Department and to mandate manpower levels for the division."

Bill No. 606 "An act to establish a Division of Municipal Police, otherwise designated the Division of Municipal Sheriffs, as a permanent division within the Guam Police Department in order to increase police presence in Guam's villages on a permanent basis and help further protect our people against crime."

Bill No. 610 "An act to empower Guam's mayors and establish a municipal government in Guam capable of directly providing efficient service to the people of Guam at the community level."

Bill No. 634 "An act to add a new §2109 and §2110 to Chapter 2, Title 4 Guam Code Annotated relative to prohibiting lame duck incumbents from hiring new unclassified employees following the loss of an election and to add new §6227 and §6228 to Chapter 6 of Title 4, Guam Code Annotated relative to prohibiting salary increases to unclassified employees following the loss of an election or the decision not seek reelection by an incumbent elected official."

At 11:00am, the Subcommittee on Codes and Penal Statutes will hear the following bills:

Bill No. 676 "An act to provide for mandatory life imprisonment for persons convicted of certain felonies."

Bill No. 677 "An act to amend §80.70(a) 9GCA, amend §80.72(a) 9GCA relative to the elimination of parole eligibility for offenders sentenced to a term of imprisonment for the commission of a violent crime."

Bill No. 631 "An act to amend §3344 of Chapter 3 of Title 16 GCA and to add a new §3344.1 to Chapter 3 16GCA, relative to requiring the mandatory usage of safety belts on all school buses operated by the government of Guam."

Bill No. 678 "An act to place before the people of Guam as an initiative a proposal to provide for mandatory life imprisonment for persons convicted of certain felonies and to eliminate parole eligibility for offenders sentenced to a term of imprisonment for the commission of a violent crime."

Bill No. 637 "An act to amend §16.30, §16.40 and §16.50 of Chapter 16 of 9GCA relative to applying the charges of criminal homicide to persons who through the illegal sale, distribution or transfer of a controlled substance directly or indirectly cause the death of another person."

At 6:00pm, the Committee on Rules, Government Reform and Federal Affairs will hear the following bill:

Bill No. 609 "An act to establish incentive programs for early retirement for govGuam employees as part of a general reorganization effort in the government of Guam."

Hearing will take place in the Conference Room
Office of Senator Mark Forbes, I Liheslaturan Guåhan
Hagåtña, Guam

The Public is Invited to Participate

Individuals requiring special accommodations, auxiliary aids or services are asked to contact the Office of Senator Forbes at 472-3512.

BRIDGE

North 06-27-98			
♠ J 8 ♥ K J 6 5 ♦ Q 7 6 4 ♣ A K Q			
West			East
♠ K Q 10 9 5 4	♥ A 3	♦ A 5	♣ 7 6 2
♠ 10 6 5	♥ 7 2	♦ J 10 9 8	♣ 8 4 3 2
South			
♠ A 3 ♥ Q 10 9 8 4 ♦ K 3 2 ♣ J 9 7			
Vulnerable: Both			
Dealer: West			
South	West	North	East
3 ♠	1 ♠	Dbl	Pass
	Pass	4 ♠	All pass
Opening lead: ♠ K			

The eyes have it

One of the pictures in this year's cat calendar has three white cats. One has two blue-colored eyes; one has a left blue eye and right yellow eye; the third has a left yellow eye and a right blue eye. Very strange — though no doubt some geneticist could explain it easily enough.

In bridge, the good players keep their eyes open, regardless of their color. They look at each card as it is played. They also keep their ears open, listening closely to the bidding.

In this deal, how do you plan the play in four hearts after West leads the spade king?

Your three-heart advance after partner's takeout double shows some 9-11 points.

Start by checking losers. With one in spades and one in hearts, you must avoid losing two diamond tricks.

In particular when an opponent has bid, once the dummy appears, check the points. Here, there are 16 in the dummy and you have 10. That leaves only 14 for the opponents, yet West opened the bidding. So, he must have the diamond ace. Just hope that it is a singleton or doubleton. If West has ace-third of diamonds, you have no chance against best defense.

After winning with the spade ace, play a trump. Let's assume West plays with his ace, cashes the spade queen, and exits with his final trump. (If West ducks the heart ace, or if you think he started with the singleton ace, you might go for an endplay: Cash two or three of dummy's clubs, then lead a trump to West's ace, hoping he has only spades and diamonds left.) Now you play a diamond to dummy's queen, then duck a diamond on the way back. West's ace dropping onto the table is a sight for watchful eyes!

By Phillip Alder
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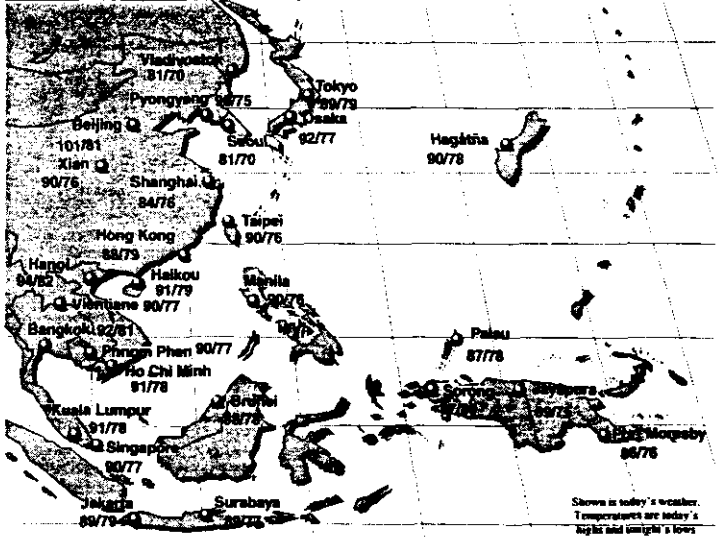
ALMANAC

For an updated weather forecast call 711, 477-2991, 477-5992, or listen to NOAA weather radio WXM85 on VHF frequency 162.40 MHz (channel 2), National Weather Service Guam Homepage: <http://www.nws.noaa.gov/pr/guam>

5-Day forecast for Guam

Today	UV Index today	Tonight	Monday	Tuesday	Wednesday	Thursday
 Partly sunny and breezy with the chance of showers. Moderate seas; surf 4-6 feet.	 The higher the UV Index number, the greater the need for eye and skin protection. Comfort Index 6-7 High Rating on a scale of 1-10, where 1 is least comfortable and 10 is most comfortable for today, based upon temperature, wind and humidity.	 Partly cloudy; a shower or two possible. Moderate seas; surf 4-6 feet.	 Partly sunny and warm with the chance for a shower or two. Moderate seas; surf 4-6 feet.	 Clouds and limited sun with showers and a gusty wind. Moderate seas; surf 5-7 feet.	 Mixed clouds and sun; breezy with the chance for showers. Moderate seas; surf 4-6 feet.	 Clouds and intervals of sun; breezy; a good chance of showers. Moderate seas; surf 4-6 feet.
High 90 Winds E 12-25		Low 78 Winds E 8-16	High 90, Low 78 Winds E 12-25	High 88, Low 76 Winds NE 15-30	High 88, Low 78 Winds E 15-25	High 88, Low 78 Winds E 12-22

Pacific forecast for today



Forecast from yesterday



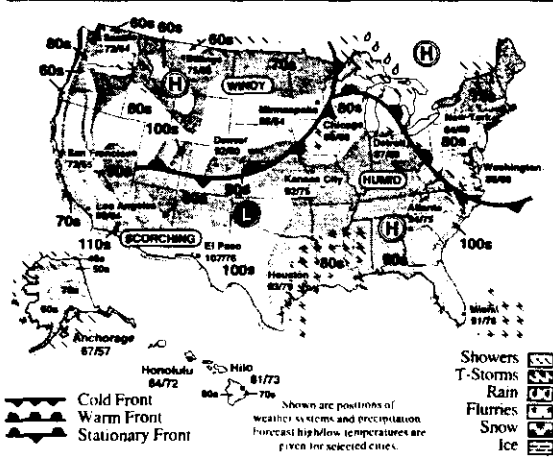
World cities

City	Today		Monday	
	Hi	Lo	Hi	Lo
Amsterdam	64	59	66	53
Baghdad	118	76	s	111
Berlin	72	54	c	69
Bermuda	88	77	pc	84
Copenhagen	69	59	pc	63
Jerusalem	87	61	s	86
Kuwait	119	83	s	115
London	66	54	pc	70
Madrid	94	66	s	92
Mexico City	78	59	c	80
Moscow	75	59	pc	78

Lide

City	Today	Monday		
	Hi	Lo	Hi	Lo
Nassau	88	75	90	76
Paris	68	50	pc	71
Rio de Janeiro	74	64	pc	72
Riyadh	114	79	s	110
Rome	90	68	s	88
Sydney	64	49	s	60
Tel Aviv	88	63	s	90
Toronto	82	64	pc	87
Vladivostok	80	65	pc	76
Warsaw	79	55	sh	71

Forecast for today



Micronesia

City	Today		Monday	
	Hi	Lo	Hi	Lo
Bikini	87	78	sh	89
Chuuk	85	74	pc	89
Kinshai	89	79	pc	88
Kosrae	88	79	pc	88
Kwajalein	87	78	sh	88
Majuro	87	78	sh	87
Nauru	91	74	pc	91

Rainfall

Yesterday	0.06"
Month to date	4.15"
Year to date	10.89"

Moon phase



GOVERNMENT MEETINGS

Monday
COMMITTEE ON RULES, GOVERNMENT REFORM & FEDERAL AFFAIRS: 9 a.m., Sen. Mark Forbes' conference room, 1 Uhehokuron Guahan, Bills 551, 604, 606, 610, 634, 6 p.m., Bill no. 609. Subcommittees on Codes & Penal Statutes public hearing 11 a.m., on Bills 676, 677, 631, 678, 637. For special accommodations call 472-3512.

Tuesday
COMMISSION ON DECOLONIZATION: 2 p.m., Governor's conference room, Adelp. For more information call 475-9222.

SOUTHERN GUAM SOIL & CONSERVATION DISTRICT: Monthly meeting 7 p.m., Agri community center. For more information call Mildred Flores, 734-3948.

DEPARTMENT OF PUBLIC HEALTH & SOCIAL SERVICES: Public hearing 9 to noon, Room 160, Department of Public Health, Mangloa. Medicaid Assistance Program and Medicaid Indigent Program proposal to increase reimbursement rates for services by private providers across the board. Copies of the proposed MAP and MP reimbursement are available at the Division of Public Welfare, Bureau of Health Core Financing office, 2nd floor, Room 236, Department of Public Health. For special accommodations call Alyssa Urzangco, 735-7276.

PORT AUTHORITY OF GUAM BOARD OF DIRECTORS: 10 a.m., board conference room, Cabras Island, Piti. Agenda copies available. For special accommodations call Sirron Dales Santos, 477-5931, ext. 430, or pager 720-6056.

PUBLIC UTILITIES COMMISSION: Noon, Suite 400, GOC Building. GPA regulatory matters - TECP order. For special accommodations call Marissa Leon Guerrero, 472-8868.

LAND USE COMMISSION: Meeting continuation 1:30 p.m., Department of Land Management conference room, 3rd floor, Room 320, One Stop Building, Arigwa. Tentative

▲ See Government meetings. Page 7

READER INFORMATION

The Pacific Daily News, a member of the Garnett group of newspapers, is published daily at 238 Archbishop P.L. Flores St., Agaña, Territory of Guam, USA, P.O. Box DN, Agaña, Guam 96932. Entered as Periodicals Postage Paid at the U.S. Post Office, Agaña, Guam, under Act of Congress of March 3, 1979. POSTMASTER: Send address changes to: The Pacific Daily News, P.O. Box DN, Agaña, Guam 96932. USPS 230-980.

Guam rates, every 4 weeks	Off-island rates, every 4 weeks
Daily & Sunday: By carrier: \$13.50 By Motor R.: \$14.50	First Class mail to U.S. mainland: Daily & Sunday: \$66.55
Sunday Only: By carrier: \$2.84 By Motor R.: \$3.12	Surface mail to U.S. mainland: Daily & Sunday: \$24.20

Other rates available on request

The publisher reserves the right to change subscription rates during the term upon 28 days notice. The notice may be by mail to the subscriber, by notice contained in the paper itself or otherwise. Subscription rate changes may be implemented by changing the duration of the subscription. All subscriptions must be prepaid.

BBMR-F

FISCAL NOTE BUREAU OF BUDGET AND MANAGEMENT RESEARCH

Bill No. 551 Date Received May 5, 1998
Amendatory Bill YES NO Date Reviewed June 15, 1998

Department/Agency Affected: Government of Guam
Department/Agency Head: All Departments & Agencies
Total FY appropriation to Date: \$353,292,790
Bill Title (Preamble): An Act to Add a New Article 3 to Chapter 10 of Title 5, Guam Code Annotated Relative to the Dissemination of Public Records and Information on Magnetic Media and Via the Internet.

Change in Law: n/a
Bill's Impact on Present Program Funding:
 Increase Decrease Reallocation No Change
Bill is for: Operations Capital Improvement Other

FINANCIAL/PROGRAM IMPACT

ESTIMATED SINGLE-YEAR FUND REQUIREMENTS (Per Bill)

PROGRAM CATEGORY	GENERAL FUND	OTHER	TOTAL
Infrastructure & Utilities	-0-		-0-

ESTIMATED MULTI-YEAR FUND REQUIREMENTS (Per Bill)

FUND	1st	2nd	3rd	4th	5th	TOTAL
GENERAL FUND	see attached comments					
OTHER						
TOTAL						

FUNDS ADEQUATE TO COVER INTENT OF THE BILL? YES/NO - IF NO, ADD'L AMOUNT REQUIRED n/a
AGENCY/PERSON/DATE CONTACTED: Bureau of Information Technology/Patricia Cabrera, Interim Chief Information Officer, June 15, 1998

ESTIMATED POTENTIAL MULTI-YEAR REVENUES

FUND	1st	2nd	3rd	4th	5th	TOTAL
GENERAL FUND	not applicable					
OTHER						
TOTAL						

ANALYST Frank Liama DATE 7/16/98 DIRECTOR FRANCES BALAJADIA DATE JUL 17 1998
Acting Director

Footnotes: See attached comments, including General Fund Appropriations Status.

Government of Guam agencies and departments do not have fully-integrated Internet websites or networking information systems created with access or media formats for dissemination of public information. Dissemination of information via an Internet connection may take the form of various viewing formats, such as an HTML file, PDF file, wordprocessing/spreadsheet files, ZIP file, etc. Internet access is the most cost effective means accessing information readily and more quickly.

Website programming and development costs start at \$75 per hour, which will entail about 20 hours minimum in creating a viable website. Additional costs for maintaining and updating the website will average about \$750 to \$1,000 per month (\$75/hour @ 10-15 hours per month). Contracting for host servicing for Internet Service Provider (ISP) services for host server usage will cost at a minimum of \$50 per month for 4 megabytes of website server space and \$25 for every additional 2 megabytes of required server space. Since the Government of Guam Internet Server lacks the available server equipment and disk storage space for website deployment, agencies and departments will have be accessed for costs of upgrading the Internet Server, which may cost between \$5,000 to \$7,500 per agency or department.

Relative to magnetic media, transposing data onto a 3.5 inch floppy disk will not be a viable means of disseminating information. Data storage on a floppy disk is limited to 1.4 megabytes of storage. Whereas, CD-ROM disks may be a more viable means of storing file information, but CD-ROM equipment for writing files to CD-ROM disk costs about \$6,500.

In summary, if the agency or department does not have the technical personnel and equipment for Internet website development and deployment, contracting for outside services from an ISP will cost at a minimum of \$25,000 per agency or department in the first year, including services for transferring files to CD-ROM disks. On the other hand, if services were contracted for only initial website development, technical training for agency staff administering the website, and deployment of the website on the GovGuam Internet Server, estimated costs for website development and purchase of CD-ROM media equipment will be about \$40,000 in the first year, which includes agency man-hours/personnel costs for administering the website development.

Provided below is the current status of General Fund Appropriations for FY1998:

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