

# SUBDIVISION VARIANCE

**TO: Executive Secretary, Guam Land Use Commission  
c/o Land Planning Division, Department of Land Management  
Government of Guåhan, P.O. Box 2950, Hagatna, Guåhan 96932**

**The Undersigned owner(s)/lessee(s) of the following described property hereby request consideration for a *Subdivision Variance*.**

**1. Information on Applicant:**

Name of Applicant: \_\_\_\_\_ U.S. Citizen: [ ] Yes [ ] No

Mailing Address: \_\_\_\_\_

Telephone No.: Business \_\_\_\_\_ Home: \_\_\_\_\_

**2. Location, Description and Ownership:**

Subdivision Name: \_\_\_\_\_

Lot(s): \_\_\_\_\_ Block: \_\_\_\_\_ Tract: \_\_\_\_\_

Lot Area: Acres \_\_\_\_\_ Square Meters \_\_\_\_\_ Square Feet \_\_\_\_\_

Village: \_\_\_\_\_ Municipality: \_\_\_\_\_

Registered Owner: \_\_\_\_\_

Certificate of Title No.: \_\_\_\_\_ Recorded Document No. \_\_\_\_\_

**3. Current and Proposed Land Use:**

Current Use: \_\_\_\_\_ Zoned: \_\_\_\_\_

Proposed Use: \_\_\_\_\_ Proposed Zone: \_\_\_\_\_

Master Plan Designation: \_\_\_\_\_

**4. Attach a one page** typed, brief and concise justification (letter format) explaining the compatibility of the proposed project with adjacent and neighborhood developments as they exist and the nature of variance request in accordance with ***Guam Code Annotated 21 GCA, Chapter 62, Sections 62601 and 62602.***

a. That there are special circumstances or conditions affecting said property.

**ATTACHMENT:** Sections 62601 & 62604, Article 6 (Variance & Appeals), Chapter 62, Title 21 GCA is attached for your information and guidance in the preparation of your application. For additional requirements, visit the Subdivision Section, Land Planning Division.

## SUBDIVISION VARIANCE

**4. Continuation:**

- b. That the variance is necessary for the preservation and enjoyment of a substantial property right of the subdivider;
- c. That the granting of the variance shall not be materially detrimental to the public welfare or injurious to other property in the area in which said property is situated; and,
- d. That the variance, if granted, shall conform with the intent and purpose of the general or precise plans for the Territory and Title XIX.

**5. Support Information:** The following supporting information shall be attached to this application:

- a. Site Plan required: Plans, drawn to scale, showing dimensions and shape of lot; lot size;
- b. size and location of existing building(s); location and dimensions of proposed building(s) or alterations;
- c. 8 1/2" X 14" map, drawn to scale, showing all significant land uses within 1000 feet radius of subject lot;
- d. 8 1/2" X 14" map, drawn to scale, showing all significant building(s) or uses within 750 feet of the subject lot. On the same map, applicant must also show any natural or topographic peculiarities of subject lot.
- e. 8 1/2" map, drawn to scale, showing all parcels with correct lot number within 500 ft of subject lot.
- f. The most recent survey map document number, recorded in the Department of Land Management, showing the subject property.
- g. An initial comprehensive **Environmental Impact Access (EIA)** as required by the Guam Chief Planner.
- h. Additional information as required by the Guåhan Chief Planner:

**In addition to providing the required number of hard copies of the Application; provide 9-copies of the Application File in Electronic Format (example: in CD format, etc.)**

- 6. Filing Fee:** **Fifty Dollars (\$50.00)** filing fee for the first five pages, and \$.25 for any additional page, under Public Law 29-02, Chapter V, Part III (*Fees and Charges Assessed by the Department of Land Management*).

## SUBDIVISION VARIANCE

7. **Required Signatures:** All legal owners/lessees of designated parcel shall sign form with name(s) typed or handwritten, signed and dated:

*“I hereby certify that all information contained in this application and its supplements is true and correct. I also understand that any misrepresentation in this application shall void the entire submission. Further, that thirty-two (32) sets of the above listed required information is provided.”*

\_\_\_\_\_  
*(Owner(s) or Lessee(s) and Date)*

\_\_\_\_\_  
*(Representative, if any, and Date)*

**THIS FORM SHALL NOT BE MAILED. APPLICANT OR REPRESENTATIVE SHALL SUBMIT IN PERSON, BY APPOINTMENT ONLY, TO THE LAND PLANNING DIVISION, DEPARTMENT OF LAND MANAGEMENT.**

### FOR OFFICIAL USE ONLY

Date Accepted: \_\_\_\_\_ Accepted By: \_\_\_\_\_

Date of Notice in Newspaper(s): \_\_\_\_\_

Date of Notice to Adjacent Property Owners: \_\_\_\_\_

Date of Public Hearing: \_\_\_\_\_

Filing Fee(s) Paid (\$ ): Yes [ ] No [ ] Check [ ] Cash [ ] Other [ ] \_\_\_\_\_

Receipt No.: \_\_\_\_\_ Application Number: \_\_\_\_\_

Date of GLUC Action: \_\_\_\_\_ Conditions: Yes [ ] No [ ] (See Below)

Conditions of Approval: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

GLUC Resolution No.: \_\_\_\_\_ Date of Notice of Action: \_\_\_\_\_