



**PURCHASE ORDER**  
 GENERAL SERVICES AGENCY  
 DEPARTMENT OF ADMINISTRATION  
 GOVERNMENT OF GUAM

148 Route 1  
 Marine Drive  
 Piti, Guam 96925

**TRAN CODE**

THIS PURCHASE ORDER NUMBER

**No. P17EA02300**

MUST APPEAR ON ALL INVOICES  
 PACKING SLIPS, PACKAGES, B/L,  
 CORRESPONDENCE ETC.

F.O.B.	* AIR FREIGHT TEL CONTACT	SHIP VIA:	DATE	JOB ORDER NO.	OBJCL
			3/08/2017	290017202240	240

<b>VENDOR</b>	<b>TO:</b>	<b>VENDOR</b>	<b>SHIP TO</b>
	COPY EXPRESS P O BOX 1013B TAMUNING, GU 96931  Telephone: 671 646-2679 Fax: 671 649-1010 Email:	C7926001	DEPT. OF LAND MANAGEMENT 690 SOUTH MARINE CORPS DR. PITC BUILDING SUITE 733 TAMUNING,, GU 96913-0000  DLM DIRECTOR'S OFFICE LSRF

*Recd Pym  
4/3/17*

AUTHORITY	** INVITATION NO.	** CONTRACT NO.	TIME FOR DELIVERY	EXPIRING	DISCOUNT TERMS:
3111 (c)			30 DAY ARO		

ITEM	ARTICLES OF SERVICES	QTY	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	SAC
1	24" X500 3" CR WHITE ENGINEERING BOND PAPER	10	RL	42.990	429.90	Q172900042	
2	30" X500 3" CR WHITE ENGINEERING BOND PAPER	10	RL	53.250	532.50		
3	30" X500 ON 3 CORE ENGINEERING VELLUM PAPER	5	RL	326.760	1633.80		

POC: TERESA TOPASNA @ 649-5263

\*\*\* NOTHING FOLLOWS \*\*\*

NOTE:  
 THE GOVERNMENT OF GUAM WILL NOT BE RESPONSIBLE FOR 'UNAUTHORIZED' PURCHASES OR SERVICES.  
 Note: Amounts due this Purchase Order may be off set for monies due the Government of Guam inclusive of but not limited to taxes, fees, and returned checks other damages, penalties, and Attorney's fees, after failure to pay accordingly.  
 ALL LATE DELIVERIES AND ACCEPTANCES ARE SUBJECT TO THE LIQUIDATED DAMAGES CLAUSE IN SECTION 6101(9) (a) OF THE GAR.

<b>SPECIAL INSTRUCTIONS TO VENDOR:</b>	<b>2596.20</b>	<b>A. DO NOT FILL THIS ORDER IF YOUR TOTAL COST EXCEEDS THIS TOTAL</b>
B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION, GOVERNMENT OF GUAM, P.O. BOX 694, AGANA, GUAM 96910. C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION. D. THIS ORDER SUBJECT TO CONDITIONS ON REVERSE SIDE. E. * THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID. F. * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM.	<b>↑ TOTAL ↑</b>	← INSERT CHANGES AND RETURN THIS ORDER FOR AMENDMENT.

CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OR SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE PURCHASE ORDER NUMBER SHOWN ABOVE. SEE REVERSE SIDE FOR PURCHASE ORDER TERMS AND CONDITIONS.	ADVANCE PAYMENT AUTHORIZATION <input type="checkbox"/> PAYMENT ENCLOSED	SIGNATURE: <i>[Signature]</i> Claudia S. Acfalle <small>NAME</small>	Chief Procurement Officer <small>TITLE</small>
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**No. F176A02300**

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 CORRESPONDENCE ETC.

F.O.B.	*AIR FREIGHT TEL. CONTACT	SHIP VIA:	DATE	JOB ORDER NO.	QUANTITY
			3/08/2017	290017202240	240

<b>VENDOR</b>	<b>TO:</b>	<b>VENDOR</b>	<b>SHIP TO</b>	CONSIGNEE, DESTINATION & MARKING
	COPY EXPRESS P O BOX 10138 TAMUNING, GU 96931  Telephone: 671 646-2679 Fax: 671 649-1010 Email:	C7926001		DEPT. OF LAND MANAGEMENT 590 SOUTH MARINE CORPS DR. PITC BUILDING SUITE 733 TAMUNING,, GU 96913-0000 DLM DIRECTOR'S OFFICE LSRF

AUTHORITY	** INVITATION NO.	** CONTRACT NO.	TIME FOR DELIVERY	EXPIRING	DISCOUNT TERMS:
3111 (c)			30 DAY ARO		

ITEM	ARTICLES OF SERVICES	QTY	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
THIS ORDER IS SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:							
1.	Acknowledgment copy of this order must be signed and returned advising approximate or definite shipping date.						
2.	No variation in any of the terms, conditions, deliveries, prices, quantity, quality, or specification on this order, irrespective of the wording of the seller's acceptance, will be effective without buyer's written consent.						
3.	Packing list must accompany each shipment, showing our order number, description and party serial number for each item.						
4.	Shipments must be identified as "PARTIAL" or "COMPLETE".						
5.	Material is subject to buyer's inspection and approval within a reasonable time after delivery; if specifications are not met, material shall be returned at seller's expense.						
6.	In connection with any prompt payment discount offered, time will be computed from date of delivery and acceptance at destination, or from the date the correct invoice or voucher is received in the office specified by the Government of Guam, if the latter is later than date of delivery and acceptance. Payment is deemed to be made, for the purpose of earning discount, on the date of the mailing of the check.						
7.	Overshipments, unless specifically authorized, will not be accepted.						
8.	In connection with bid awards and contracts, this purchase order shall be governed by the Special Provisions and Bid General Terms and Conditions as specified.						

<b>SPECIAL INSTRUCTIONS TO VENDOR:</b>	<b>2596.20</b>	↑ <b>TOTAL</b> ↑ IF YOUR TOTAL COST EXCEEDS THIS TOTAL, PLEASE CHANGES AND RETURN THIS ORDER FOR AMENDMENT.
B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION, GOVERNMENT OF GUAM, P.O. BOX 684, AGANA, GUAM 96910. C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION. D. THIS ORDER SUBJECT TO CONDITIONS ON REVERSE SIDE. E. * THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID. F. * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM.		

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ITEM	ARTICLES OF SERVICES	QTY.	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
	* * * * * * VENDOR ACKNOWLEDGMENT * * * * * * * RETURN TO SUPPLY MANAGEMENT DIVISION * * * * * * * DATE OF RECEIPT OF THIS ORDER _____ * * * * * * * SIGNATURE _____ * * * * * * * * * * * * RECEIVING REPORT COPY * * * * * * * I CERTIFY THE ABOVE ARTICLES AND/OR SERVICES HAVE/HAS BEEN * * RECEIVED AND/OR RENDERED AND THE SAME HAS BEEN INSPECTED * * AND ACCEPTED EXCEPT AS OTHERWISE NOTED HEREIN. * * * * * * * DATE RECEIVED: <u>4/25/17</u> SIGNATURE: <u>Jeren Lopez</u> * * * * * *						

<b>SPECIAL INSTRUCTIONS TO VENDOR:</b> B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION, GOVERNMENT OF GUAM, P.O. BOX 684, AGANA, GUAM 96910. C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION. D. THIS ORDER SUBJECT TO CONDITIONS ON REVERSE SIDE. E. * THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID. F. * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM.	2596.20	<b>↑ TOTAL ↑</b>	A. DO NOT FILL THIS ORDER IF YOUR TOTAL COST EXCEEDS THIS TOTAL. ← INSERT CHANGES AND RETURN THIS ORDER FOR AMENDMENT.
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Control No.

ORIGINAL/VENDOR'S COPY

