



**GOVERNMENT OF GUAM**  
**Department of Land Management**  
**Service and Work Request Form**  
**Phone: 649-5263 / Fax: 649-5383**



Instructions: Submit one (1) original and one (1) copy for processing

|                           |  |
|---------------------------|--|
| <b>Date of Request:</b>   |  |
| <b>Requesting Agency:</b> |  |
| <b>Contact Numbers:</b>   |  |
| <b>Contact Person (s)</b> |  |
| <b>E-mail Address:</b>    |  |

**Indicate Area of Request**

**Contact #**

|   |                   |
|---|-------------------|
| <i>Office of the Director</i> – Administration                          | 649-5263 ext. 600 |
| <i>Public Land Administration</i> [Office of the Land Administrator]    | 649-5263 ext. 400 |
| <i>Planning</i> [Office of the Chief Planner]                           | 649-5263 ext. 300 |
| <i>Land Records</i> [Office of the Deputy Civil Registrar]              | 649-5263 ext. 130 |
| <i>Land Survey</i> [Office of Chief Surveyor]                           | 649-5263 ext. 200 |
| <i>Geographic Information System / Land Information System</i>          | 649-5263 ext. 500 |
| <i>Guam Land Use Commission (GLUC)</i> [Executive Secretary]            | 649-5263 ext. 300 |
| <i>Guam Seashore Protection Commission (GSPC)</i> [Executive Secretary] | 649-5263 ext. 300 |
| Other   |                   |

**Nature of Request** – Be specific on request.

(i.e. request for DLM employee service, consultation, surveying, research, # of days, equipment, etc.)

**(Attach supporting documents)**

**Agency Head or Authorized Designee (Please specify)**

**Requested by:**



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**FOR DEPARTMENT OF LAND MANAGEMENT'S USE**

Date Received \_\_\_\_\_ Time \_\_\_\_\_ DLM CONTROL# \_\_\_\_\_-2019

Logged in By \_\_\_\_\_

**APPROVED BY:**

\_\_\_\_\_  
 Department of Land Management  
 Director

\_\_\_\_\_  
 Date

**Original** – DLM Director

**Copy #1** – DLM Division Assigned

**COST ESTIMATE FOR REQUESTED SERVICES**

Type of Service \_\_\_\_\_

Computation: (Man-hours, Material & Supplies)

TOTAL RECOVERY COSTS: \$ \_\_\_\_\_

Refer to MOUAP (Memorandum of Understanding, Agreement & Payment)

Prepared by: \_\_\_\_\_

Concurred by: \_\_\_\_\_

**CONCURRED BY:**

\_\_\_\_\_  
 Department of Land Management  
 Director

\_\_\_\_\_  
 Date