

DEPARTMENT OF LAND MANAGEMENT DIPATTAMENTON MINANEHAN TANO'



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Tamuning, Guam 96913
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FY 2023 CITIZEN CENTRIC REPORT OCTOBER 1, 2022- SEPTEMBER 30, 2023



WHO WE ARE:

- The Department of Land Management (DLM) is tasked with ensuring efficient and effective management of land resources, providing public access to land information, and promoting responsible development aligned with Guam's general welfare.

OBJECTIVES AND GOALS:

- Implement and complete programs established by Public Laws affecting the Department.
- To automate and secure Geographic and Land Information System with the Department.
- Ensure that the Records Division adequately provides for the public demand of Certificate of Title and Abstract Research.
- To address Certificate of Title requests in a timely manner.
- Ensure security of Records and implement automation and digitization of all recorded documents.
- To enhance customer service with improved performance standards.
- Provide personnel to other agencies in support of disaster response and relief.
- Provide technological applications of systems that facilitate efficiency.
- Maintain all geodetic survey markers to ensure an accurate cadastral framework.

MANAGEMENT:



Joseph M. Borja
Director

Virginia R. Flores
Administrative Services Officer

Paul L. Santos
Chief of Cadastre

Margarita V. Borja
Land Administrator

Celine L. Cruz
Chief Planner

May M. Castro
Acting Deputy Civil Registrar

EMPLOYEE PROFILE:

- 31 Employees
 - 14 Limited Term Appointment
- TOTAL EMPLOYEES: 45**

LAND ADMINISTRATION DIVISION

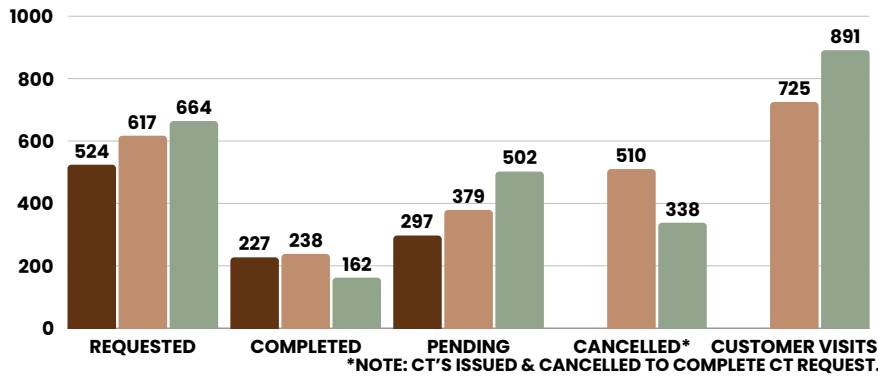
- EXECUTED 21 DISPOSITION OF LANDS PURSUANT TO PUBLIC LAW
- EXECUTED 1 LAND ACQUISITION
- CONDUCTED ANNUAL REVIEW & INSPECTIONS ON 4 CULTURAL CENTER LEASES & 3 POTENTIAL CULTURAL LEASES
- CONDUCTED ANNUAL REVIEW & INSPECTIONS ON 3 BUFFER STRIP LEASES
- CONDUCTED ANNUAL REVIEW & INSPECTIONS ON 3 COMMERCIAL LEASES

- INITIATED 1 LAND REGISTRATION CASE WITH THE ATTORNEY GENERAL
- CERTIFIED 6 GOVERNMENT REAL PROPERTIES
- CONDUCTED LAND USE PROPERTY RESEARCH FOR 8 APPLICATIONS

LAND RECORDS DIVISION

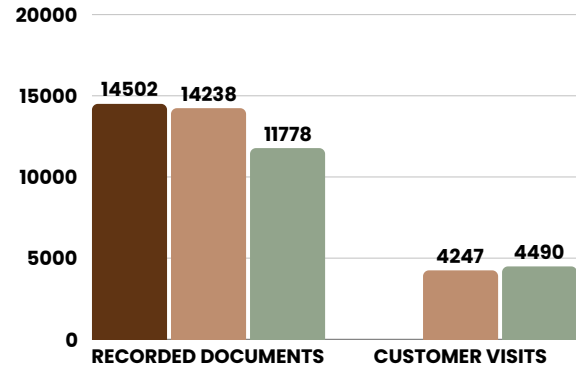
CERTIFICATE OF TITLE SECTION

FY 2021 FY 2022 FY 2023



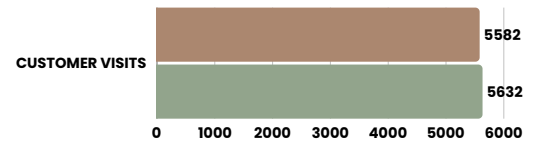
RECORDING SECTION

FY 2021 FY 2022 FY 2023



CUSTOMER SERVICE (LIBRARY)

FY 2022 FY 2023



LAND SURVEY DIVISION

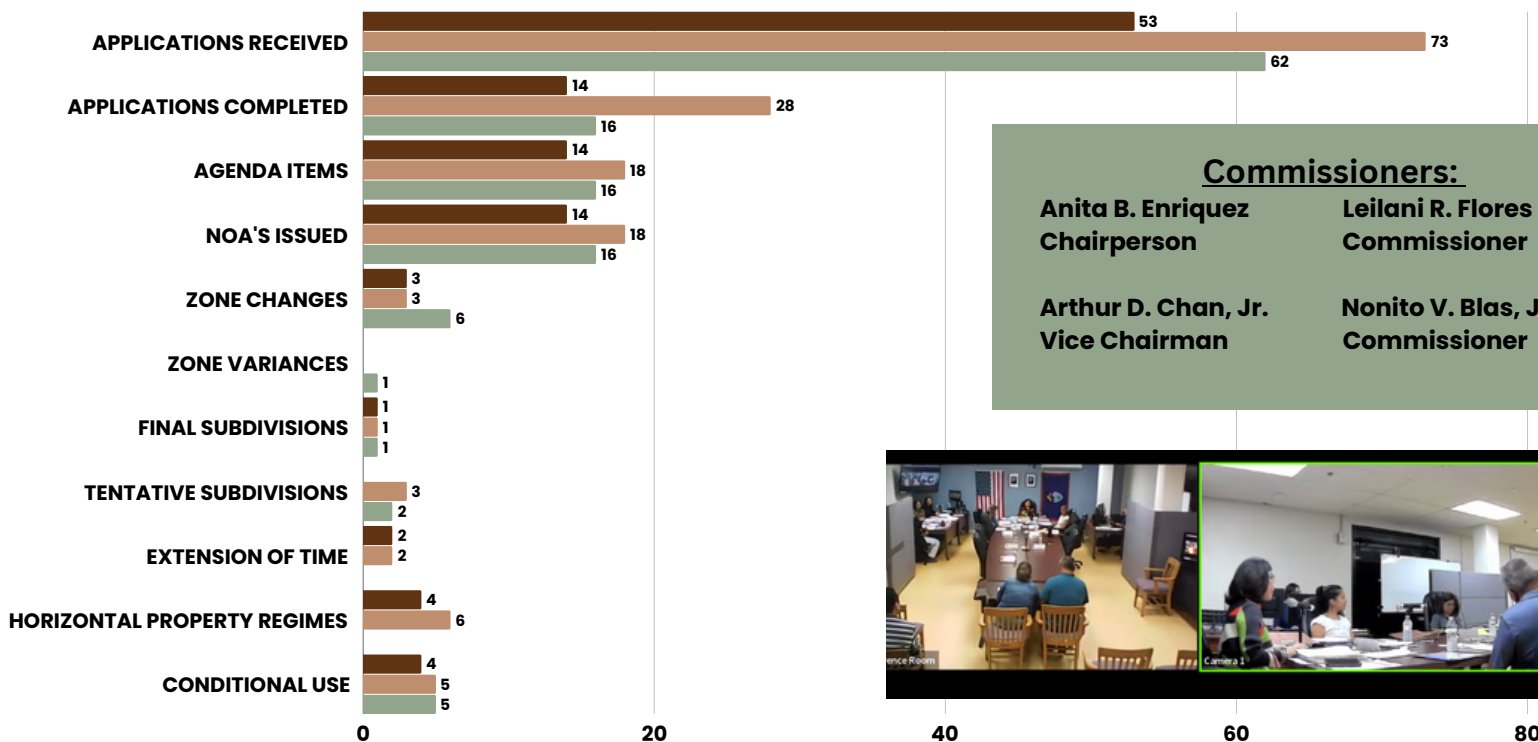
	FY 2021	FY 2022	FY2023
DATA ENTRY OF MAPS INTO CADASTRAL GIS	159	163	222
LAND REGISTRATION SURVEYS	0	1	5
PROCESS & ISSUE GGN CLEARANCES	5	10	15
REPLACEMENT & OR UPGRADES OF DESTROYED/ DAMAGED GGN MARKS	0	0	0
GGN INSTALLED	0	0	0
SCANNING OF APPROVED MAPS	159	163	222
MAP REVIEW: PRELIMINARY	266	279	235
MAP REVIEW: FINAL	159	163	222
EASEMENT STAKE-OUTS	5	1	3
RE-SUBDIVISION/ PARCELING SURVEYS	6	2	2
RETRACEMENT SURVEYS	10	14	14
AS-BUILT SURVEYS	5	13	13
TOPOGRAPHIC SURVEYS	0	1	1
REQUEST FOR INFO.	650	343	658

LAND PLANNING DIVISION

	FY 2021	FY 2022	FY 2023
ZONING CERTIFICATIONS	172	205	253
ZONING COMPLIANCE	31	6	6
LEGAL NONCONFORMING	36	5	1
P.L. ZONE CHANGES	1	3	1
LAND ZONING CONSIDERATION REPORT	0	0	0
MAP CHECK PRINTS IN	274	331	250
MAP CHECK PRINTS OUT	241	304	255
FINAL PRINTS IN	194	192	204
FINAL PRINTS OUT	181	207	269
LICENSE CLEARANCES	4,370	4,264	4,340
PERMIT CLEARANCES	1,450	1,267	1,216

GUAM LAND USE COMMISSION

FY 2021 FY 2022 FY 2023



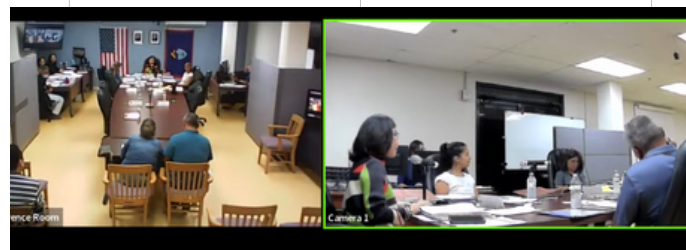
Commissioners:

Anita B. Enriquez
Chairperson

Leilani R. Flores
Commissioner

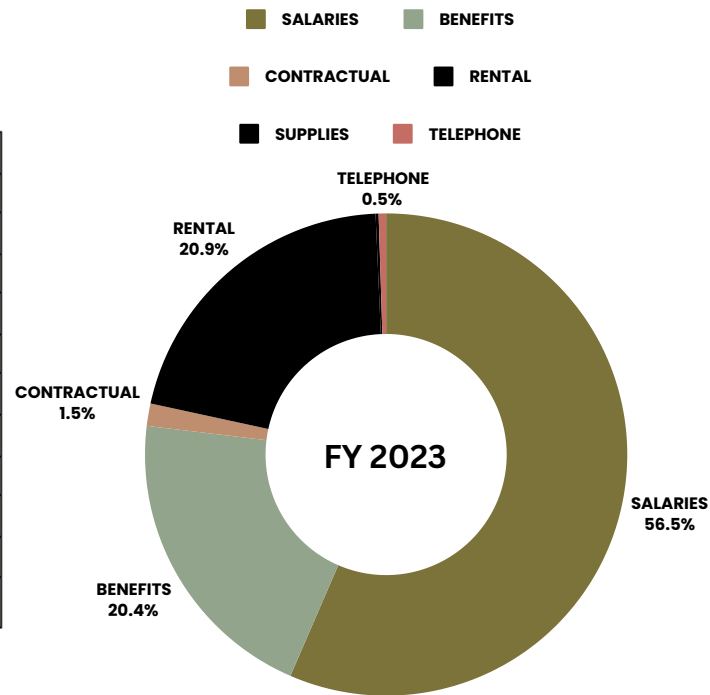
Arthur D. Chan, Jr.
Vice Chairman

Nonito V. Blas, Jr.
Commissioner

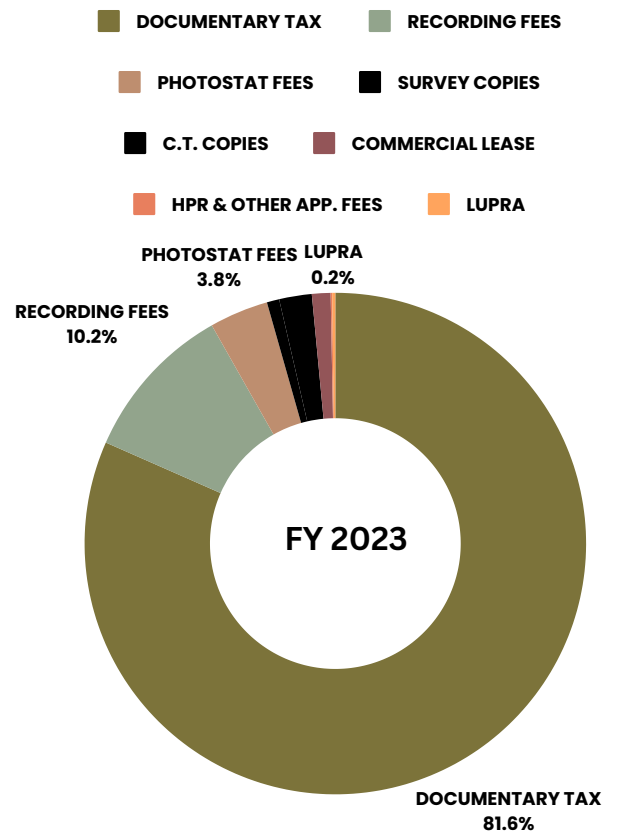


LAND SURVEY REVOLVING FUND- 2023 EXPENDITURES

	FY 2021	FY 2022	FY 2023
SALARIES	\$1,727,364.90	\$1,637,071.15	\$1,768,442.39
BENEFITS	\$609,650.88	\$797,436.54	\$637,861.16
CONTRACTUAL	\$75,618.68	\$84,707.15	\$47,778.74
RENTAL	\$677,594.13	\$692,664.00	\$652,467.00
SUPPLIES	\$7,958.05	\$10,074.80	\$4,903.57
DRUG TESTING	\$80.00	\$160.00	\$160.00
EQUIPMENT	\$11,341.65	\$13,025.55	\$0.00
MISC.	\$1,950.00	\$1,900.00	\$850.00
TELEPHONE	\$6,223.17	\$8,951.58	\$15,546.89
GRAND TOTAL:	\$3,117,781.46	\$3,245,990.77	\$3,128,009.75

LAND SURVEY REVOLVING FUND- 2023 REVENUES

	FY 2021	FY 2022	FY 2023
DOCUMENTARY TAX	\$2,640,245.99	\$4,088,511.35	\$2,578,317.82
RECORDING FEES	\$377,829.48	\$368,263.50	\$322,136.00
PHOTOSTAT FEES	\$138,090.38	\$146,990.50	\$118,763.00
SURVEY COPIES	\$29,988.00	\$26,640.00	\$24,406.25
C.T. COPIES	\$45,957.50	\$52,261.00	\$65,494.00
REZONING FEES	\$2,560.00	\$5,120.00	\$642.00
SUBPOENA FEES	\$45.00	\$35.00	\$175.00
COMMERCIAL LEASE	\$44,875.88	\$39,665.07	\$38,465.04
RECORDING OVERAGE	\$7.01	\$6.00	\$2.50
HPR & OTHER APP.FEES	\$4,985.75	\$6,617.33	\$5,720.55
LUPRA	\$5,019.07	\$5,958.20	\$5,081.11
GGN FEES	\$100.00	\$1,150.00	\$0.00
GRAND TOTAL:	\$3,289,704.06	\$4,741,217.95	\$3,159,203.27



The Department of Land Management (DLM) is committed to fostering sustainable development while preserving Guam's public land resources. Looking ahead, our key focus areas include:

1. **Enhancing Public Access:** Expanding our Geographic Information System (GIS) to provide more accessible and transparent land data for stakeholders and the public.
2. **Digitization Initiatives:** Increasing the efficiency of title services, map reviews, and documentation through advanced digital tools and streamlined processes.
3. **Strengthening Community Engagement:** Developing policies to support cultural and historical preservation while addressing the housing and infrastructure needs of Guam's growing population.
4. **Workforce Development:** Investing in training programs for staff to enhance service delivery and ensure compliance with modern land management standards.
5. **Policy and Infrastructure Planning:** Collaborating with local and federal agencies to support zoning and long-term land use strategies for economic growth and environmental stewardship.

By pursuing these goals, DLM aims to meet the island's evolving needs and secure a sustainable future for Guam's land resources.



REFLECTING ON 2023



Director Borja and the Family Search Organization discuss Guam's genealogy & land records.



DLM staff in attendance at the Submerged Lands Partnership in April 2023.



DLM at the 2023 Governor's Land Summit.



Labor Day 2023.



DLM Public Hearing held on May 2023 at the Inalåhan Community Center.



<https://dml.guam.gov>



Guam Department of Land
Management Youtube Channel